

How to Register an Account

A STEP BY STEP OUTLINE

METHOD 1

1 From the shopping cart, click on **I want to Register this Account**.

Your Invoice

Click on Proceed to Checkout when you are ready to pay.

Type - Water	Account #	Invoice #	Due Date	Balance Due	Options
Water, Sewer	0013182000-00	20200310-UB-02862-00355	4/2/2020	\$0.00	View Invoice

Subtotal (1 Items) \$0.00
Not including any applicable service fees.

[Proceed To Checkout](#)

Additional Options

[I want to Register this Account](#)

2 The account registration screen appears with the account number displayed. Complete the required fields and click **Complete Registration**.

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
Click here for information on linking accounts together.

Personal Property Account ID *

PP-05896

Email Address *

test@mail.com

Confirm Email Address *

test@mail.com

Create Password *

Confirm Password *

Secure Code *

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I would like to sign up for Paperless

I understand that at any time, I can print out my bill and/or decide to receive paper bills by editing my online profile. Please select the Invoice Types on the right you wish to go Paperless for. Personal Property

In order to complete your enrollment, you must verify receipt of the *Paperless Registration Information* email which will be sent to your email address on record for each Invoice Type selected.

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account. Click to view [Terms and Conditions](#)

[Complete Registration](#)

3 After completing the registration, the Payment Portal dashboard will appear. From here, you can take full advantage of features such as, AutoPay, Pay by Text, Paperless, Scheduled Payments - and, you can save your payment method, too.

Be sure to logout  when exiting the site.

Your Account at a glance

I want to...

- [Pay my Invoices](#)
- [View my payment history](#)
- [View my scheduled payment history](#)
- [Manage my AutoPay settings](#)
- [Manage my Paperless settings](#)
- [Update my account information](#)

Services

- [AutoPay](#) [EDIT](#)
- [Paperless](#) [EDIT](#)
- [Pay By Text](#) [EDIT](#)

Recent Open Invoices

Due On	Invoice Date
7/25/2019	6/1/2019
4/25/2019	3/1/2019

Recent Closed Invoices

No history available

Recent Payments

No history available

Upcoming Scheduled Payments

No history available

4 After clicking on Sign Out button  you will be presented with the Sign In screen for the Payment Portal. Consider saving this page as a favorite for easy access later. You also have the ability to retrieve a forgotten password using the link on the bottom of the screen.

Sign In

Email Address *

Email Address

Invoice Cloud Password *

Password

Secure Code *

Secure Code

VZKR

[Sign In](#)

[Forgotten Password?](#)

Register

If you are a first time user, you will need to create an account to be able to use extended features such as:

- Review Invoice History
- Review Payment History
- Schedule Automatic Payments
- Pay With Previously Saved Remittance Information

[Register Now](#)

You may reach us at (810) 787-6026.
You may email your questions at dana@beecherwater.us.

How to Register an Account

A STEP BY STEP OUTLINE

METHOD 2

1 After completing a one-time payment, you will be presented with a confirmation page to acknowledge the payment was successful. This page also provides an opportunity to register your account for future use.

Select **Click Here to Register Now**.

2 The Register page will have your account number and email address already completed. All you need to do to complete the registration, is enter a newly created password twice and correctly enter the secure code.

Then click on **Complete Registration**.

3 On the Payment Portal dashboard, you will be able to enroll in AutoPay, Paperless, and Pay by Text as well as schedule a payment, save your payment method, and more.

Always be sure to logout  when leaving the page.


Thank you for your payment!

A Receipt for this transaction has been sent via email for your records.
[Click here to Print a receipt with additional details](#)

Total Payment Amount
\$128.69

Payment Message
APPROVED 837373

Payment Method
Visa
XXXXXXXXXXXX1111

Would you like us to save this payment information for future use?
It only takes 30 seconds to register.

[Click Here to Register Now](#) 

[Return to home page](#) >

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
[Click here for information on linking accounts together.](#)

Training - TEST Account #: *

PP-03707

Email Address *

jm@mail.com

Confirm Email Address *

jm@mail.com

Create Password *

Create Password

Confirm Password *

Confirm Password

Secure Code *

Secure Code



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[Complete Registration](#) > 

Your Account at a glance

I want to...

[Pay my invoices](#) >

- [View my payment history](#) >
- [View my scheduled payment history](#) >
- [Manage my AutoPay settings](#) >
- [Manage my Paperless settings](#) >
- [Update my account information](#) >

Services

-  AutoPay [EDIT](#)
-  Paperless [EDIT](#)
-  Pay By Text [EDIT](#)

[Recent Open Invoices](#) >

No history available

[Recent Closed Invoices](#) >

Invoice Date	Account #
3/1/2019	PP-03707

[Recent Payments](#) >

Payment Date	Account #	Amount
4/4/2019	PP-03707	\$125.00
4/4/2019	PP-03707	\$3.69

[Upcoming Scheduled Payments](#) >

No history available