



**HVAC / MECH
PERMIT
APPLICATION**

FOR OFFICE USE ONLY

Submittal Date: _____ Permit #: _____ Approved Date: _____ Initials: _____

PLANNING & COMMUNITY DEVELOPMENT

www.eastpointcity.org

2757 East Point Street, East Point, GA 30344 * Phone: (404) 270-7212 * Fax: (404) 270-2784
 This application is **not** a permit until fees are received and processed. Any work prior to permit issuance is prohibited.

Submittal Requirements

Permit Documents	Homeowner Documents	Contractor Documents
1. Permit Application 2. Permit Fees (FEES ARE NON-REFUNDABLE) Acceptable Forms of Payment: Cash/Credit Card/ATM Card/Business Checks/Cashier's Check or Money Order – Payable to CITY OF EAST POINT & MAIL TO ABOVE ADDRESS. NO PERSONAL CHECKS.	+	1. Government Issued I.D. 2. Homeowners Affidavit 3. Proof of Homeownership: * Homeowner's Insurance Policy * Deed or Property Tax Bill (if Insurance can't be provided) 4. East Point Authorized Agent Form (if representing Homeowner)
		OR
		1. Government Issued I.D. 2. Business License 3. State License (if applicable) 4. East Point Authorized Agent Form (if representing State Card Holder or Specialty Trade Owner) 5. Bond Form or Waiver / Indemnification Form (if applicable)

JOB ADDRESS: _____ **LOT/ UNIT #:** _____ **Property:** Commercial Residential

Property Owner Information (All Fields Required)	Contractor / Company Information (All Fields Required)
Name:	Company Name:
Address:	Address:
City: State: Zip:	City: State: Zip:
Phone:	Phone: Email:
Email:	Name: BL #: State Card #:

QT	FIXTURE DESCRIPTION	FEES	COST	QT	FIXTURE DESCRIPTION	FEES	COST	QT	FIXTURE DESCRIPTION	FEES	COST	
GAS PIPING (Cubic Feet)				HVAC – AIR CONDITIONING (TONS)				HVAC – HEATING (BTU)				
	0 – 200	5.00			2	5.00			Heatpumps: Watts x 3.41 = BTU			
	201 – 275	6.00			3	9.00			1 – 79 79K	6.00		
	276 – 345	7.00			4	12.00			80K – 101K	8.00		
	346 – 550	8.00			5	16.00			102K – 126K	10.00		
	551 – 1,000	10.00			6	19.00			127K – 154K	11.00		
	1,001 – 1,750	15.00			7.5	25.00			155K – 85K	12.00		
	1,751 – 5,000	20.00			8	27.00			186K – 218K	14.00		
	5,001 – 7,500	25.00			10	30.00			219K – 255K	16.00		
	7,501 – 10,000	30.00			15	40.00			256K – 295K	17.00		
	10,001 – 22,000	35.00			20	50.00			296K – 385K	19.00		
	22,001 – 45,000	45.00			25	58.00			386K – 485K	22.00		
	45,001 – 60,000	55.00			30	63.00			486K – 600K	26.00		
	60,101 – 100K	65.00			40	78.00			601K – 725K	29.00		
	> 100K	75.00			50	90.00			726K – 860K	35.00		
GREASE HOODS (SQFT)					60	100.00			861K – 1,270K	40.00		
	10	6.00			75	115.00			1,751K – 2,610K	55.00		
	15	8.00			100	138.00			2,611K – 2,980k	65.00		
	20	10.00			125	157.00			2,981K – 3,700K	68.00		
	25	12.00			150	175.00			3,701K – 4,500K	75.00		
	45	14.00			200	208.00			4,501K – 5,210K	83.00		
	80	20.00			200 (+ .60 ea)	0.60			5,211K – 6,410K	90.00		
	100	25.00		VENT HOODS (K)					6,411K – 7,500K	98.00		
	>100	30.00			0 – 90	4.00			10,001K – 11,300K	120.00		
MOTORS – VENTILATION FANS (HP)					90 – 125	5.00			11,301K – 12,700K	128.00		
	0 – 1/4	1.00			125 – 165	6.00			12,701K – 14,300K	135.00		
	1/3	2.00			165 – 275	7.00			14,301K – 15,900K	144.00		
	3/4	3.00			275 – 345	8.00			15,901K – 17,500K	150.00		
	1	4.00			345 – 515	9.00			17,501K & up/BTU	0.45		
	1.5	7.00			515 – 730	11.00						
	2	9.00			730 – 1,000,000	12.00						
	3	14.00		DUCTWORK								
	5	19.00			Moving / Installing	0.00						
	7.5	26.00										
	10	32.00										
	15	40.00										
	20	50.00										
	25	55.00										
	30	62.00										
	40	75.00										
	50	85.00										
Total Column 1					Total Column 2					Total Column 3		
										Total Column 2		
										Total Column 1		
									Base Fee		75.00	
				TOTAL ALL FEES								

Signature: Homeowner Contractor

My Signature certifies that I will personally supervise this Installation.