



Meeting Minutes
Downtown Architectural Review Board
Jefferson Station
1526 East Forrest Ave., Suite 400
East Point, GA
October 9th, 2018
6:30PM

Type of Meeting: Special Called Meeting

Meeting Facilitator: Erin Rodgers, Economic Development

- I. **Call to order** The meeting was called to order at 6:43pm.
- II. **Roll call** Tal Stanfield, Chad Bisig, Paul Simpson and Anisa Abernathy (6:43pm) (Quorum); Jwana King Gray (6:54pm)
- III. **Building Permit Review Meeting (Application #18-2221) – 1674 Washington Road, Waffle House Renovation** The board reviewed the drawings submitted. A motion was made to issue a Certificate of Endorsement (COE) for the project as submitted. It was moved by Tal Stanfield, 2nd by Anisa Abernathy – it was then unanimously approved.
- IV. **Concept Review Meeting (Prior Application #18-0823)– Some Additional Changes -The Krystal Company, 2509 Main Street** The board reviewed the concept drawings submitted. The board noted that the applicant, who is an existing business, proposed to maintain the footprint of the existing building and made pedestrian safety and beautification improvements, including a new outdoor dining area for patrons.
- V. **Concept Review for Unbarred Theater, 1655 Ware Ave., Client Presenting: Maggie McHugh-Parrish** The board reviewed the concept drawings submitted. The board was excited about the new business proposed, but noted that the bare “butler-style” building presented would not meet the requirements in the ordinance, including, but not limited to: entry and building oriented to the street, a change every 40’ in materials/wall plane, etc. The applicant indicated they would be hiring an architect to review the guidelines and come up with creative design solutions that meet the intent and requirements of the ordinance.
- VI. **Approval of Previous Minutes** It was moved by Tal Stanfield, 2nd by Anisa Abernathy – it was then unanimously approved.
- VII. **Old Business** The transition of DARB board into Planning & Community Development Department was brought up again, with further details, including date of transition, to be communicated to the board as it becomes available.
- VIII. **New Business** None.
- IX. **Adjournment** The meeting was adjourned at 7:57pm.