



Meeting Minutes (DRAFT)

Downtown Architectural Review Board

Jefferson Station

1526 East Forrest Ave., Suite 400

East Point, GA

June 29, 2017

6:30PM

Type of Meeting: Special Called Meeting – LDP & Building Permit Review Meeting

Meeting Facilitator: Erin Rodgers, Economic Development

- I. Call to order - The meeting was called to order at 6:41pm
- II. Roll call – Tal Stanfield, Art Baker, Jwana King Gray, Shane Totten, Anisa Abernathy and Colbert Lovett were in attendance for the DARB. There was a quorum. Erin Rodgers (City Liaison) and guests representing the Government Center Project were also in attendance.
- III. LDP & Building Permit Review Meeting –Government Center Project, Guests: Bill De St.Aubin / Deanna Murphy with the Sizemore Group – Presentation. Motion was made, properly seconded and a unanimous vote (with Shane Totten abstaining) was given to approve a Certificate of Endorsement as follows:

This project has been determined to be in compliance with and/or consistent with the intent of the Downtown Architectural Overlay District provisions specified in Chapter 14, with the following requirements/stipulations:

 - The dumpster enclosure shall be brick or brick veneered to match the building material per Chapter 14, Section 10-14013-C.
 - Site lighting shall be a fixture other than shoe box or cobra style per Chapter 14, Section 10-14015-D
 - Lighting should be ample enough for safety & night viewing, per Chapter 14, Section 10-14015.
 - It was determined that the project meets the intent of Chapter 14, Section 10-14016.
- IV. Building Permit Review Meeting – Waffle House Renovation – 1674 W Washington Rd
Motion was made, properly seconded and a unanimous vote was given to approve a Certificate of Endorsement as follows:

This project has been determined to be in compliance with and/or consistent with the intent of the Downtown Architectural Overlay District provisions specified in Chapter 14, with the following requirements/stipulations:

- It was determined that the portions of the project currently under review (exterior elevations of the building only) meet the intent of the Downtown District Overlay Ordinance, so long as, no additional portions of the project site are impacted or become relevant (ex: if site work has to be brought up to code by this scope of work, screening/landscaping, etc.).

V. Update on ARC Community Choices Grant Outcome / Potential Ordinance Edits – The Board voted unanimously to give their support for the two revisions as follows:

1. *“Sec.10-14017. BUILDING AND OTHER STRUCTURE DESIGN Buildings shall reflect a specific style and not mix elements of different styles. The design and architectural elements of the buildings should be compatible to those of the area.”*
2. *Under Sec. 10-14016. BUILDING SIZE, ORIENTATION, SETBACK, HEIGHT, SCALE AND PARKING: B. Scale: 1. For every forty (40) feet of building length on a single face, there shall be a variation in the exterior. This exterior variation shall be accomplished through the following means: a. For each forty (40) feet of building exterior wall, the building’s exterior wall, or its exterior finish, shall be offset by a minimum of six (6) inches for a minimum distance of six (6) inches b. For each forty (40) feet of building exterior wall, there shall be a change in at least two of the following areas: details, colors, patterns, materials or the vertical plane of the wall.*

VI. Approval of Previous Minutes – No action taken.

VII. Officer Elections- Tal Stanfield was elected Chair (Unanimous, with Colbert Lovett abstaining); Art Baker was elected Vice Chairman(Unanimous); Anisa Abernathy was elected as Secretary (Unanimous) and Jwana King Gray was elected Treasurer (Unanimous)

VIII. New Business – N/A

IX. Adjournment – The meeting was adjourned at 7:59pm