



DRAFT
Meeting Minutes
Downtown Architectural Review Board
Jefferson Station
1526 East Forrest Ave., Suite 400
East Point, GA
December 17th, 2018
6:30PM

Type of Meeting: Special Called Meeting

Meeting Facilitator: Erin Rodgers, Economic Development

- I. Call to order The meeting was called to order at 6:43pm.
- II. Roll call Tal Stanfield, Paul Simpson, Cassandra Sims and Jwana King Gray (Quorum)
- III. Approval of Agenda The agenda was amended to include approval of the agenda. Mr. Simpson made the motion, Ms. King Gray gave 2nd. Agenda was unanimously approved.
- IV. Welcome New Board Member, Ms. Cassandra Sims Ms. Cassandra Sims was introduced.
- V. Building Permit (BP) Review Meeting (Application #18-2319) – 2485 Main Street, Nightclub No Review - applicant did not submit drawings and did not attend the meeting.
- VI. P&Z Commission Variance (Application #2018V-020-12_- 2871 Main Street) Request for Review by DARB After discussion, a motion was made by Ms. Sims as follows: “The DARB supports the request made in App#2018V-020-12 (2871 Main St.) for relief from providing the required number of parking spaces, citing Chapter 14. Overlay Districts, Section 10-14016: Building Size, Orientation, Setback, Height, Scale and Parking, paragraph “C” number “1”: “...Additional reduction in the number of parking spaces is encouraged.”. The motion was given a 2nd by Mr. Simpson. The motion was unanimously approved.
- VII. Land Disturbance Permit (LDP) Review Meeting (Prior Application #18-0823; New Application #18-2509) – The Krystal Company, 2509 Main Street No Review – prior to the meeting, the applicant requested that their review be rescheduled for January 2019.
- VIII. Introduction of Albert Trevino and discussion regarding status of transition of DARB board to Planning & Community Development Mr. Trevino was introduced.
- IX. Approval of Previous Minutes The motion was unanimously approved.
- X. Old Business None
- XI. New Business None
- XII. Adjournment The meeting was adjourned at 7:22pm.