



FOR OFFICE USE ONLY	
Submittal Date: _____	Permit #: _____
Approved Date: _____	Initials: _____

PLANNING & COMMUNITY DEVELOPMENT*eastpointcity.org*

2757 East Point Street, East Point, GA 30344
 Phone: (404) 270-7212 Fax: (404) 270-2784

CONSTRUCTION PERMIT APPLICATION FOR ROOFS

Submittal Requirements				
Permit Documents	+	Homeowner Documents	OR	Contractor Documents
1. Permit Application 2. Permit Fees	+	1. Government Issued I.D. 2. Homeowners Affidavit 3. Proof of Homeownership 4. Notarized Permission Form (if representing Homeowner)	OR	1. Government Issued I.D. 2. Business License 3. State License (if applicable) 4. Georgia Secretary of State Authorized Agent Form (if representing State Card Holder) 5. Bond Form or Waiver Packet (if applicable)

PROJECT ADDRESS

Address: _____

CONTRACTOR Not a Contractor (Title): _____

Name: _____ Phone: _____

Company Name: _____ Fax: _____

Address: _____ Suite: _____ E-mail: _____

City: _____ State: _____ Zip: _____

Business License #: _____ State Card #: _____

PROPERTY OWNER

Name: _____ Phone: _____

Company Name: _____ Fax: _____

Address: _____ Suite: _____ E-mail: _____

City: _____ State: _____ Zip: _____

PROJECT DETAILS Commercial Residential**ESTIMATED VALUE \$** _____

Description of Work: _____

SIGNATURE

My signature below certifies that I will personally supervise this installation:

Print Name_____
Signature_____
Date

This application is not a permit until fees are received and site plans are approved. Any work prior to permit issuance is prohibited.	Accepted forms of payment: Cash, Credit Card, ATM Card, Cashier's Check, Business Check or Money Order. Fees are non-refundable.	TOTAL FEES: \$ _____
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