



2019

**City of East Point
Boards and Commissions**

Updated as of 02.07.19

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Sec. 4-107. - Boards, commissions, and authorities.

- (a) The city council shall create by ordinance such boards, commissions, and authorities to fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems necessary and shall by ordinance establish the composition, period of existence, duties, and powers thereof.
- (b) All members of boards, commissions, and authorities of the city shall be appointed by the city council for such terms of office and in such manner as shall be provided by ordinance, except where other appointing authority, terms of office, or manner of appointment is prescribed by this charter or by state law.
- (c) The city council by ordinance may provide for the compensation and reimbursement for actual and necessary expenses of the members of any board, commission, or authority.
- (d) Except as otherwise provided by charter or by state law, no member of any board, commission, or authority shall hold any elected office in the city.
- (e) Any vacancy on a board, commission, or authority of the city shall be filled for the unexpired term in the manner prescribed herein for original appointment, except as otherwise provided by this charter or by state law.
- (f) No member of a board, commission, or authority shall assume office until that person has executed and filed with the city clerk the oath of office required pursuant to [section 7-102](#) of this charter.
- (g) No member of a board, commission, or authority shall serve on another board, commission, or authority of the city, unless one of the boards, commissions, or authorities is created to have a period of existence of less than one year.
- (h) No person who is a relative of the mayor or any councilmember shall be eligible to serve on a board, commission, or authority of the city. For purposes of this subsection, the term "relative" means a person who is related to the mayor or any councilmember as spouse or domestic partner or as any of the following, whether by marriage, blood, or adoption: parent, child, brother, sister, aunt, uncle, niece, nephew, grandparent, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, brother-in-law, or sister-in-law. A domestic partner is defined to include any two people who are defined as living within the following criteria:
- (1) Responsible for each other's welfare;
 - (2) Neither person is in a marriage "expressly recognized" by a legal definition;
 - (3) Neither person is registered in a union or domestic partnership with another party;
 - (4) Not related as defined by the State of Georgia;
 - (5) Share a primary residence; and
 - (6) Have declared their intent for a permanent partnership.
- (i) Except as otherwise provided by this charter or by law, each board, commission, or authority of the city shall elect one of its members as chair and one member as vice chair and may elect as its secretary one of its own members or may appoint as secretary an employee of the city. Each board, commission, or authority of the city government may establish such bylaws, rules, and regulations, not inconsistent with this charter, ordinances of the city, or state law, as it deems appropriate and necessary for the fulfillment of its duties or the conduct of its affairs. Each board, commission, or authority shall adopt the provisions of Chapter 5 of Article II of this charter as its rules of ethics; provided, however, that each such board, commission, or authority shall have the power and authority to adopt additional or more stringent ethical requirements. Copies of bylaws, rules, and regulations adopted by boards, commissions, and authorities of the city shall be filed with the city clerk.

ALCOHOL APPEAL BOARD

Sec. 11-1028. - Appeal of application denial. The city council shall appoint a five-member alcohol appeal board to conduct the hearing from denial of applications or the revocation or suspension of license as provided in this chapter. Members of the alcohol appeal board shall be residents of the city and shall hold no elected public office nor any other city office or employment. The mayor will appoint one (1) member. The two (2) council members from each ward shall jointly appoint one (1) member for each ward. An appointment to fill a vacancy shall be made by the original appointing authority of the member who formerly held the vacant position. The alcohol appeal board shall select the board's presiding chair from among its members. **The alcohol appeal board members shall serve terms of two (2) years, which terms may be staggered at the discretion of the council.**

Staff Liaison – East Point Police Department

Name	Appointed By	Date Appointed	Expiration of Term
	Mayor		
Willie Jackson	CM Shropshire CM Gothard	4/2013	4/2015
	CM Rene CM Calloway		
Joan Chaptal	CM Saucier CM Cook	8/2015	8/2017
George Sneed, Jr.	CM Butler CM Gordon	4/2014	4/2016

BLIGHTED PROPERTY TASK FORCE

Mayor and Council adopted Resolution for Blighted Property Task Force on April 18, 2016

Mayor shall appoint annually (3) three Council Members and (1) one citizen who shall serve one year.
Committee was formed by City Ordinance in Code Section 2-2005.

Staff Liaison:
Phone:

Name	Appointed By	Date Appointed	Expiration of Term
Councilmember Joshua Butler	Mayor Holiday Ingraham	1/2018	
Councilmember Nanette Saucier	Mayor Holiday Ingraham	1/2018	
Councilmember Karen Rene'	Mayor Holiday Ingraham	1/2018	
Kathryn Byrd	Mayor Holiday Ingraham	1/2018	
Barbara Northern	CM Shropshire CM Gothard Ward A	6/2016	
Joan Warren	CM Rene CM Calloway Ward B	5/2016	
Geraldine Godson	CM Saucer CM Cook Ward C	10/2018	
Gloria Jenkins	CM Butler CM Gordon Ward D	1/2018	

BUDGET/FINANCE COMMITTEE

Mayor and Council adopted Ordinance Amendment to combined the Budget and Finance Committees on April 20, 2015

Mayor shall appoint annually (3) three Council Members and (1) one citizen who shall serve one year. Committee was formed by City Ordinance in Code Section 2-2005.

Meetings are 2nd Tuesday of each month
Jefferson Station
1526 E. Forrest Avenue, Suite 400
Staff Liaison: Keshia McCullough, City Clerk's Office
Phone: 404.270.7088 \ Fax: 404.765.1014

Name	Appointed By	Date Appointed	Expiration of Term
Jermaine Thomas	Mayor	2/2018	2/2019
CM Alexander Gothard	Mayor	1/2018	1/2019
CM Myron Cook	Mayor	1/2018	1/2019
CM Thomas Calloway	Mayor	1/2018	1/2019

CIVIL SERVICE BOARD OF APPEALS

The Civil Service Board of Appeals holds hearings when requested by an employee or an appointing authority on proposed demotions, suspensions without pay, dismissals or other such adverse actions with reference to the classified. Accepts and have power to make final determinations and dispositions in such matters.

Consist of (9) members. Mayor and Council shall designate one member to the board and their term shall run concurrently with the appointing official. Committee was formed by new Charter H.B. 755 in 2007.

Staff Liaison: City Attorney's Office
404-270-7151

Name	Appointed By	Date Appointed	Expiration of Term
Mark Fields	Mayor Holiday Ingraham	2/2018	12/2021
Constance Thomas	CM Shropshire	1/2018	12/2021
Willie Monroe	CM Gothard	1/2014	12/2019
Patricia James	CM Rene'	2/2014	12/2017
	CM Calloway		
Credric Terrell	CM Saucier	2/2018	12/2021
Jonnie Mitchell	CM Cook	2/2016	12/2019
Dawn Thompson	CM Butler	1/2019	12/2021
Bakia Parrish	CM Gordon	10/2018	12/2019

CULTURAL ENRICHMENT COMMISSION

The Cultural Commission’s purpose is to promote the development of a comprehensive cultural program in the city.
The programs to be developed shall include, but not be limited to, visual arts, fine arts, music, and high technology arts displays.

Consist of (9) nine members. Term of office is from the date of appointment until December 31 immediately preceding a Council-organizing meeting. Members’ term shall expire when the appointing Council member vacates office.
Committee was formed by City Ordinance in Code Section 9-3001.

Meets Every 1st Tuesday @ 6-7:30pm
Jefferson Station
1526 E. Forrest Avenue, Suite 400
Staff Liaison: Jonathan Penn, Parks and Recreation Department
404-270-7042

Name	Appointed By	Date Appointed	Expiration of Term
Rosa Colón	Mayor Holiday Ingraham	1/2019	12/2021
Thelma Roberts	CM Shropshire	2/2018	12/2021
Dahab Hagos-Fewell	CM Gothard	6/2016	12/2019
Tamie Cook	CM Rene’	6/2018	12/2021
Ayesha Sabir	CM Calloway	1/2016	12/2019
Lacie Pierce	CM Saucier	6/2018	12/2021
	CM Cook		
Joe Fields	CM Butler	1/2018	12/2021
Wanda Pierson	CM Gordon	5/2016	12/2019

DOWNTOWN ARCHITECTURAL OVERLAY REVIEW BOARD

Staff Liaison: Erin Rodgers, Downtown Development Coordinator
City of East Point Economic Development
Phone: 404-270-7059 / Fax: 404-270-7822

Name	Appointed By	Date Appointed	Expiration of Term
Tal Stanfield	Mayor Holiday Ingraham	1/2018	12/2021
Colbert Lovett	CM Shropshire	12/2016	12/2017
Anisa Abernathy	CM Gothard	4/2016	12/2019
Shane Totten	CM Rene'	2/2015	12/2017
Michael Chad Bisig	CM Calloway	2/2016	12/2019
Jwanna King Gray	CM Saucier	2/2018	12/2021
	CM Cook		
Paul Simpson	CM Butler	1/2018	12/2021
Cassandra Sims	CM Gordon	10/2018	12/2019

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

Reactivated April 3, 2017

Staff Liaison: Frederick Gardiner
City of East Point Office of City Manager
Phone: 404-270-7016 / Fax: 404-765-1130

Name	Appointed By	Date Appointed	Expiration of Term
Jeremy Farmer	Mayor Holiday Ingraham	May 2018	April 2021
Ereatha McCullough	Ward A	April 4, 2017	April 2021
Sonia Booker	Ward B	Jan. 7, 2019 April 4, 2017	April 2021
Albert Ruchmann, Jr	Ward C	April 4, 2017	April 2021
Fred Rushing	Ward D	April 4, 2017	April 2021
Henry Adeleye	City Manager	April 4, 2017	April 2021
Marc Hardy	City Manager	August 2018	April 2021

The DDA shall consist of seven (7) members of the Board of Directors, each of whom shall be a taxpayer and resident of the City of East Point, or an owner or operator of a business or represent an owner or operator or otherwise have an economic interest in the redevelopment and revitalization of the downtown development area (hereinafter defined) and residing in Fulton County with only one of such directors being an elected official of the City of East Point.

Term of office will commence with the date of adoption of this resolution each of the persons named as director shall serve in such a capacity for the number of years set forth opposite his or her respective name, however, that the term shall be four years for those directors appointed or reappointed on or after January 17, 2017. The terms of the Authority member who is also a member of the East Point City Council shall end when such member is no longer a member of the East Point City Council.

EAST POINT BOARD OF ETHICS

Consist of (9) members. Mayor and Council shall each designate one member to the Board and their term shall run concurrently with the appointing official. Committee was formed by new Charter H.B. 755 in 2007. No appointee may serve more than two (2) conservative terms as a member of the board. However, persons serving as members of the board on the effective date of this ordinance shall be eligible for reappointment at the discretion of the appointing official Sec. 2-4017(i).

Staff Liaison: S. Diane White, City Clerk's Office
Phone: 404-270-7090 / Fax: 404-765-1014

Name	Appointed By	Date Appointed	Expiration of Term
Terrence Wilson	Mayor Holiday Ingraham	2/2018	12/2021
Delores Harmon	CM Shropshire	1/2018	12/2021
Dornelius Mayes	CM Gothard	4/2016	12/2019
Mary J. Eady	CM Rene'	1/2015	12/2017
Cynthia Roseberry	CM Calloway	1/2016	12/2019
Leonardo Martinez	CM Saucier	5/2016	5/2018
Brenda Manson	CM Cook	4/2016	12/2019
Amelia Thomas	CM Butler	1/2018	12/2021
Sharon Lovett	CM Gordon	2/2016	12/2019

LEGAL COUNSEL

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3355 Main Street, Atlanta, GA 30337
404.688.4503

EAST POINT BUILDING AUTHORITY

The East Point Building Authority was created for the purpose of owning and leasing buildings and other structures for the use and benefit of citizens of the City of East Point, construction and leasing for the same, and for the issuance of bonds in connection therewith, servicing the same, and for all incidental purposes not prohibited by law.

Consist of (9) nine members. Each appointee shall serve for a four year term and until their successors have been selected and appointed. Any member of the authority may be selected and appointed to succeed him or herself. All appointments shall be for a term commencing on January 1 and ending December 31. Vacancies filled for unexpired term. Committee was formed by Georgia Law 1983.

Meets Quarterly
 Jefferson Station
 1526 E. Forrest Avenue, Suite 400
 Staff Liaison: City Clerk’s Office
 Phone: 404-270-7087 / Fax: 404-765-1014

Name	Appointed By	Date Appointed	Expiration of Term
Carl Semien	Mayor Holiday Ingraham	01/2018	12/2021
William Bryant	CM Shropshire	2/2018	12/2021
Janita Green	CM Gothard	04/2016	04/2020
John A. Sherrod, Sr.	CM Rene’	03/2017	03/2021
	CM Calloway	01/2016	01/2020
Erica Clemmons	CM Saucier	2/2018	12/2021
Maggie Patricianne Hurd	CM Cook	04/2016	04/2020
Kelvin Goodwin	CM Butler	01/2018	12/2021
Marcel Reed	CM Gordon	05/2016	05/2020

EAST POINT BUSINESS and INDUSTRIAL DEVELOPMENT AUTHORITY

To develop and promote trade, commerce, industry and employment opportunities in the City of East Point consist of (9) nine members. The Initial appointments were for a term ending concurrently with the expiration of the respective Appointing Council Member's term of office. Thereafter, each successor shall be appointed for a Four Year Term and until his or her successor has been appointed. Any member of the authority may be appointed as successor. Vacancies shall be filled for the unexpired term. Committee was formed by Georgia Law 1975.

Meets Every 1st Thursday @ 6:30pm
1526 E. Forrest Avenue, Suite 400
Staff Liaison: Rhonda Appleby, Economic Development
Phone: 404.270.7057 / Fax: 404.270.7822

Name	Appointed By	Date Appointed	Expiration of Term
Deana Holiday Ingraham dholidayingraham@eastpointcity.org	Mayor Holiday Ingraham	1/2018	12/2021
Joseph Johnson	CM Shropshire	2/2018	12/2021
Steven Rodgers	CM Gothard	4/2016 (reappointed)	3/2020
Brittany Byrom	CM Rene'	6/2018	12/2021
Kristen Pritz	CM Calloway	7/2017	12/2018
Tina Dharman	CM Saucier	2/2018	12/2021
Margaret McClure	CM Cook	1/2018 (reappointed)	12/2022
Jackie Slaughter-Gibbons	CM Butler	1/2018	12/2021
Norman Urquhart	CM Gordon	7/2014 (appointed by CM Martin)	6/2018

LEGAL COUNSEL

Kirby Glaze
Glaze & Glaze Attorneys at Law
120 North McDonough Street, Jonesboro, GA 30236
770-478-5555 ~ Kglaze2@bellsouth.net

HUMAN RESOURCES COMMITTEE

The Mayor appoints annually (3) three Council Members to serve for one year. Committee was formed by City Ordinance Code Section 2-2004.5.

Meets every 3rd Wednesday of each Month
Mayor's Conference Room
2727 East Point Street
Staff Liaison: City Clerk's Office
Phone: 404.270.7088 \ Fax: 404.765.1014

Name	Appointed By	Date Appointed	Expiration of Term
CM Nanette Saucier	Mayor	1/2018	12/2018
CM Sharon Shropshire	Mayor	1/2018	12/2018
CM Stephanie Gordon	Mayor	1/2018	12/2018

MUNICIPAL UTILITY ADVISORY COMMISSION

The EPMUA Commission shall study, evaluate, and review the operations and financial performance of any municipal utility owned by the city. The commission will report to the mayor, city council, city manager, and citizens of East Point on its findings and any recommendations that it has to improve the operations and financial performance of such utilities. All employees of the city shall cooperate with the commission in the performance of its official duties. The commission shall not have any operational, management, or governance authority over the municipal utilities but shall act in an advisory role.

Consist of (9) members. The Mayor and Council shall have an appointment to the Commission. Of the initial members appointed, three (3) shall be appointed for a term expiring two (2) years after the organizational meeting of the commission; three (3) members shall be appointed for a term expiring three (3) years after the organizational meeting of the commission; and three (3) members shall be appointed for a term expiring four (4) years after the organizational meeting of the commission. Therefore, all members shall be appointed for four-year terms.

Committee was formed by new Charter in H.B. 755 in 2007.

Meets every
Jefferson Station
1526 E. Forrest Avenue, Suite 400
Staff Liaison: City Manager's Office
404.270.7016

Name	Appointed By	Date Appointed	Expiration of Term
Myra Oviatt	Mayor Holiday Ingraham	5/2016	5/2020
Naomi Williams	CM Shropshire	Appointed 1/2018	2/2020
R. Michael Herring	CM Gothard	Appointed 1/2018	3/2020
Erin Glynn	CM Rene'	4/2016	3/2020
Kristen Margaret Jackson Pritz	CM Calloway	6/2016	3/2020
Mitchell Smith	CM Saucier	1/2014	12/2018
Oliver Huff	CM Cook	4/2016	3/2020
Kim Tutin	CM Butler	1/2014	12/2018
Jannquell Peters	CM Gordon	1/2019	12/2022

PARKS and RECREATION ADVISORY COMMISSION

The Parks and Recreation Advisory Commission is committed to enhancing the quality of life of our residents through broad-based recreational and cultural opportunities which includes providing well-maintained facilities, acquiring park land, and preserving resources while working in concert with the city’s leadership.

Consist of (9) nine members and the term of office is Two Years. **No member may serve beyond the term of the appointing council member.** Committee was formed by City Ordinance in Code Section 9-1051.

Meets Every 3rd Thursday @ 7pm
 Jefferson Park Recreation Center
 1431 Norman Berry Drive
 Staff Liaison: Parks and Recreation Department
 404.270.7045 (o) / 404.270.7825 (fax)

Name	Appointed By	Date Appointed	Expiration of Term
Kimberly Whitfield	Mayor Holiday Ingraham	1/2018	12/2021
Audrey Davis	CM Shropshire	9/2018	12/2021
Bernard McDade	CM Gothard	1/2016	12/2019
DeAndre Pickett, Chair	CM Rene’	1/2014	12/2017
Ruth Fleming	CM Calloway	09/2018	09/2020
Darnell Shelton	CM Saucier	9/2018	12/2021
	CM Cook		
Elizabeth Sherouse	CM Butler	1/2018	12/2021
Tracy Shipley	CM Gordon	10/2018	12/2019

Pension Board

The Board shall be composed of the following: City of East Point’s HR Director; **Two employee representatives** elected by the active Participants for term of **four years**; One **member of COEP** Council to be appointed by Council for a term of **two years**; One member who shall be a **resident of COEP** with banking, insurance and/or accounting experience of pension/retirement, who shall be appointed by Council for term of **four years**; and **two retired employees** elected by the retired participants for term of **four years**. – Updated March 4, 2013

Liaison ~ Human Resources Department
404-270-7067

Name	Appointed By	Date Appointed	Expiration of Term
Charlotte Cagle, Chair 770.780.1117	Mayor Peters	1/2018	12/2021
CM Alexander Gothard 404.989.5709	Mayors Peters	1/2018	12/2020
Marlin Humphrey Retiree Representative			
Raymond Bearden, Jr. Retiree Representative			
Lamar Holt, Jr. – resigned Nov. 18 Active Representative			
CeCelia Raglin Active Representative			
Finance Director			
Human Resources Director			

PLANNING and ZONING COMMISSION

To provide comprehensive city planning for development by zoning and to provide subdivision regulation and the like as the city council deems necessary and reasonable to insure a safe, healthy, and aesthetically pleasing community.

Meets every 3rd Thursday @ 7:00 pm
Jefferson Station
3121 Norman Berry Drive
Staff Liaison: Angela Blatch
404-270-7020

Name	Appointed By	Date Appointed	Expiration of Term
Joel Tucker	Mayor Holiday Ingraham	1/2018	12/2021
Patricia Lovett	CM Shropshire	1/2018	12/2021
Greg Fann	CM Gothard	4/2016	12/2019
Shean Atkins	CM Rene'	1/2018	12/2021
William Miller	CM Calloway	1/2016	12/2019
Jarrett Bell	CM Saucier	2/2018	12/2021
Williard Maxwell	CM Cook	2/2015	12/2019
Clyde Mitchell	CM Butler	1/2018	12/2021
LaJeanna McKnight	CM Gordon	2/2016	12/2019

Planning Attorney
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