



CITY OF EAST POINT FIRE DEPARTMENT

ANNUAL REPORT

FY 17



William H. Ware
Fire Chief
CITY OF EAST POINT FIRE DEPARTMENT
City Annex Building
3121 Norman Berry Drive East Point, Georgia 30344
404-559-6401 Telephone
404-765-1172 Facsimile
www.eastpointcity.org



MESSAGE FROM THE FIRE CHIEF

The mission of the City of East Point Fire Department is to prevent disastrous incidents from occurring and to minimize damage to life, property, and the environment. It is our goal to provide the highest level of professional service as it relates to Fire, Rescue, Prevention, and Emergency Medical Services into the future.

This Annual Report represents our commitment to good stewardship of the Department's resources that are funded by our most valuable resource, **the City of East Point residents and businesses**. These resources are supported under the leadership of our elected and appointed local officials, dedicated City Council Members, and our talented Department members.

When residents were queried during our Public Safety Survey, we learned that the majority are very familiar with, and have benefited from, the wide range of emergency and non-emergency services we provide.

I am honored to present the FY17 Annual Report which illustrates our commitment to the citizens of our community. This report will provide the reader with statistical data, and an overview of the various programs offered by the department.

We strive to build on our accomplishments and exemplify the honor, pride, and long standing history of providing quality and caring service.

Respectfully,

A handwritten signature in black ink that reads "William H. Ware".

William H. Ware

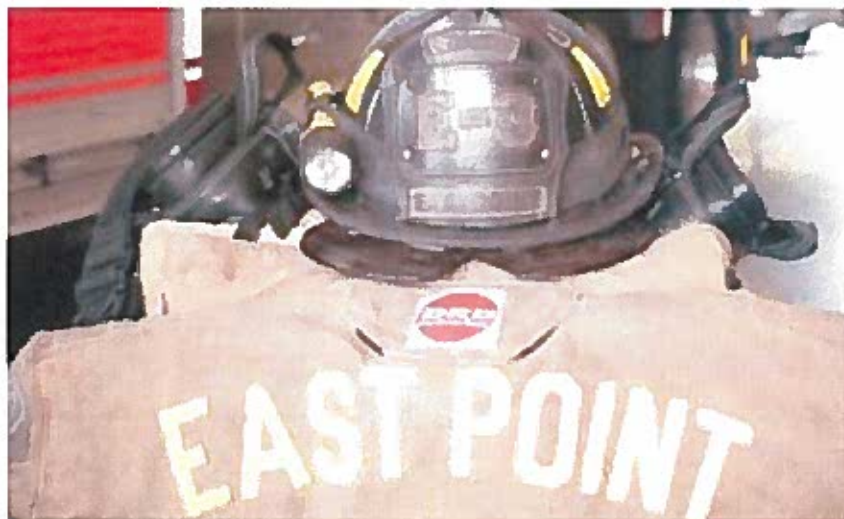
INTRODUCTION

The City of East Point Fire Department, established in 1908, has evolved into a multifaceted and proactive community based organization committed to delivering the highest quality of comprehensive safety services. The City of East Point is located within the Metropolitan Atlanta area and shares its borders with Atlanta, Hapeville, College Park and Hartsfield-Jackson Atlanta International Airport. With an average response time of six minutes, we continually strive for excellence in our Fire and Emergency Services. The Department's prehospital care relies on a tiered response system. All Firefighters are trained as Emergency Medical Technicians (EMTs) at the Intermediate level at a minimum, and provide Basic Life Support (BLS) for less serious medical situations. Firefighters trained as Paramedics and Advanced EMTs provide Advanced Life Support (ALS) for more serious or life threatening situations.

The City of East Point Fire Department responds to approximately 9,000 Fire and EMS calls annually from three strategically placed Fire Stations. In order to provide the highest level of Fire and EMS services for the residents of East Point, we strive to hire and maintain a well trained workforce that meets national standards for training and utilizes equipment and resources geared toward reducing the number of fires and fire related deaths.

Our mission is to prevent disastrous incidents from occurring and to minimize damage to life, property and the environment. The City of East Point spans approximately 13.5 square miles and has a population of nearly 35,000 residents. The City has a thriving commercial district in the Camp Creek Marketplace and a Downtown area made up of established restaurants and shops. The East Point Fire Department has been innovative in creating public education programs that increase public awareness about Fire Prevention and safety.

The East Point Fire Department takes an all-hazards approach to serving its citizens, and is committed to providing specialized emergency response.



CITY OF EAST POINT FIRE DEPARTMENT

BY THE NUMBERS

5,353,331

FY16 Operating Budget

784,000

Total amount of Grant Awards received by the Fire Department last year

33,000

Number of Residents

8,960

Number of Emergency Calls responded to by the Fire Department in the last year

71

Sworn Firefighters

20

Average number of structure fires (monthly)

18

Community Programs offered by EPFD

9

Emergency Response Vehicles

6

Average Response Time (In Minutes)

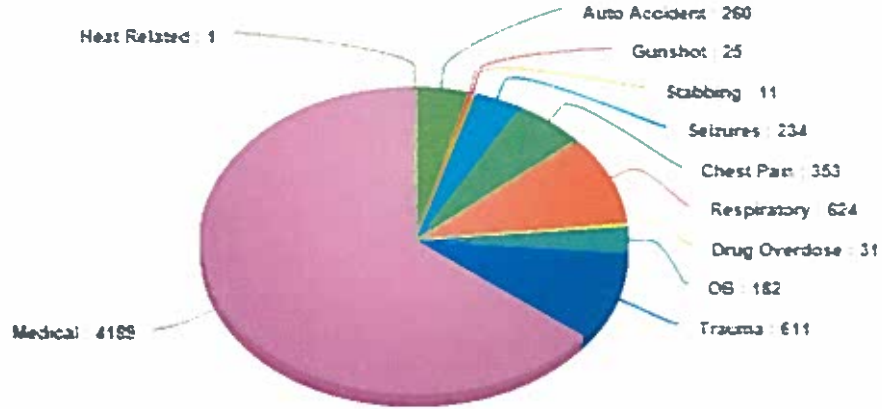
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Fire Stations

THE CITY OF EAST POINT FIRE DEPARTMENT

CALL DATA

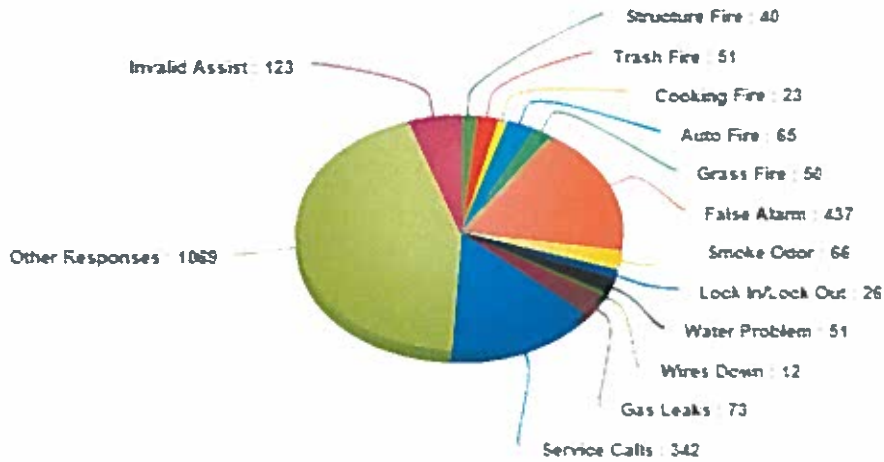
2016 EMS Calls- East Point Fire Department
Total EMS Calls 6,364



- Auto Accident
- Gunshot
- Stabbing
- Seizures
- Chest Pain
- Respiratory
- Drug Overdose
- OB
- Trauma
- Medical
- Heat Related

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2016 Non EMS Calls - East Point Fire Department
Total Non EMS Calls - 2429



- Structure Fire
- Trash Fire
- Cooking Fire
- Auto Fire
- Grass Fire
- False Alarm
- Smoke Odor
- Bomb Threat
- Lock In Lock Out
- Water Problem
- Wires Down
- Gas Leaks
- Service Calls
- Other Responses
- Invalid Assist

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THE CITY OF EAST POINT FIRE DEPARTMENT

ORGANIZATIONAL OVERVIEW

ISO Rating -1

In 2016, The City of East Point Fire Department received a **top ranking** from the Insurance Services Office (ISO), a group that provides statistical information and advisory services to insurance companies. One of the ISO's services is to rank cities in terms of their fire suppression capabilities. They measure factors ranging from communication capabilities to Firefighter training and water resources. With the support of the City Manager, Water & Sewer and the Dispatch center, we were able to improve the City's classification rating from a Class 4 to a Class 1. Out of a total of **48,774** communities across America, **132** of those communities receive a class one classification, with **12** in Georgia.

Fire headquarters is stationed in the East Point City Annex, which is located at 3121 Norman Berry Drive, East Point, Georgia 30344.

The Department is comprised of the following individuals and divisions:

Office of the Fire Chief

- Public Education/Information Officer
- Office of the Deputy Fire Chief
- Technical Service Officer
- Assistant Fire Marshal
- Fire Training Division / Emergency Medical Division
- Fire Prevention / Inspector
- Emergency Homeland Security Officer
- Fire Logistics

Fire Company Operations/Suppression:

Office of the Battalion Chiefs (3171 Norman Berry Drive)

- 1 Command Vehicle – 2015 Ford F350

Fire Station 2 (3171 Norman Berry Drive)

- 1 Fire Engine – 2008 Spartan Gladiator*
- 1 Rescue Vehicle- 2015 Ford F350 (unstaffed)

Fire Station 3 (3800 North Commerce Drive)

- 1 Fire Engine – 2006 Spartan Diamond
- 1 Ladder Truck (100' Aerial)* - 2014 KMS Predator SS

Fire Station 4 (2222 Ben Hill Road)

New construction is scheduled to commence during the summer of 2017

- 1 Fire Engine – 2007 Spartan Diamond
- 1 Rescue Vehicle- 2015 Ford F350 (unstaffed)

THE CITY OF EAST POINT FIRE DEPARTMENT ORGANIZATIONAL OVERVIEW- Continued

Reserve Vehicles

- 1 Ladder Truck/Tower- 2006 Spartan Gladiator
- 2 Fire Engines – 2000 LaFrance American and 2004 Spartan Gladiator

*Our 100' Aerial will be relocated to Fire Station #4 once new construction is completed.

The Department is staffed by 71 full-time sworn personnel; one Civilian Office Manager and one part-time Logistics Officer.

ORGANIZATIONAL STRUCTURE

The City of East Point Fire Department is comprised of three major Divisions: Administration, Prevention/Code Enforcement and Operations. Operations personnel comprise the largest percentage of the Department's staffing at 88%.

ADMINISTRATION

Fire Administration is the functional area of the Fire Department which is responsible for planning, directing and evaluating all Department programs and activities. The primary functions of Fire Administration include Department leadership, public information, support services, recruitment, testing, management, as well as fiscal and contract management which provide for Department and service enhancements funded through grants.

The Fire Administration Staff is a small but dedicated team of professionals who focus on ensuring that Operations and Fire Prevention personnel are trained, equipped, and supported to focus on delivering the more visible aspects of caring for our community during times of emergency and investigations, and by providing training and education.

FIRE PREVENTION

The Fire Prevention Division is responsible for providing fire and life safety protection to the public by ensuring Fire Code compliance and enforcement of the Fire Prevention Laws, Regulations, and Building Codes. Two major functions of the Fire Prevention Division are the review of engineered building plans for all life safety systems and the inspection and testing of any installation, alteration, modification, or repair of fire alarms, sprinklers or suppression system. Last year, over 600 building plans were reviewed by the Fire Prevention staff.

OPERATIONS

The Operations Division is the heart of the East Point Fire Department. It consists of three Fire Stations, located throughout the city, consolidated into one Battalion. The three Fire Stations are equipped with three engines, one ladder truck, two Advanced/Basic Life Support Rescue Units, a Battalion Command Vehicle and 63 employees. Employees assigned to this division are distributed to three shifts A, B, & C, working 24 hours on duty and 48 hours off duty.

THE CITY OF EAST POINT FIRE DEPARTMENT

ORGANIZATIONAL STRUCTURE- Continued

All employees are certified as Emergency Medical Technicians or Paramedics. In addition to responding to all Fire related calls, all Engines respond to Emergency Medical calls. This year East Point Fire units responded to a total of 8,960 calls. Six thousand three hundred eighty four (6,384) were EMS calls and two thousand five hundred seventy six (2,576) were Fire related calls.

Employees on shift instruct a variety of Fire Safety classes to neighborhood associations, civic groups, schools and churches. The Fire Safety House, station tours, special community events and neighborhood association meetings are a sampling of the platforms used to convey this information. Additionally, Fire Crews canvass the neighborhood after fires, conduct home inspections, install smoke detectors, child safety seats and provide blood pressure checks at Fire Stations.

Fire and EMS training is completed daily with monthly drills to ensure skills and abilities are maintained at the highest level of proficiency to further assure that all state mandated certifications are maintained. Additional duties and responsibilities include station, apparatus, and equipment maintenance.



THE CITY OF EAST POINT FIRE DEPARTMENT

OVERVIEW OF FIRE STATIONS

Fire Station No. 2, Located at 3171 Norman Berry Drive
Built in 1994

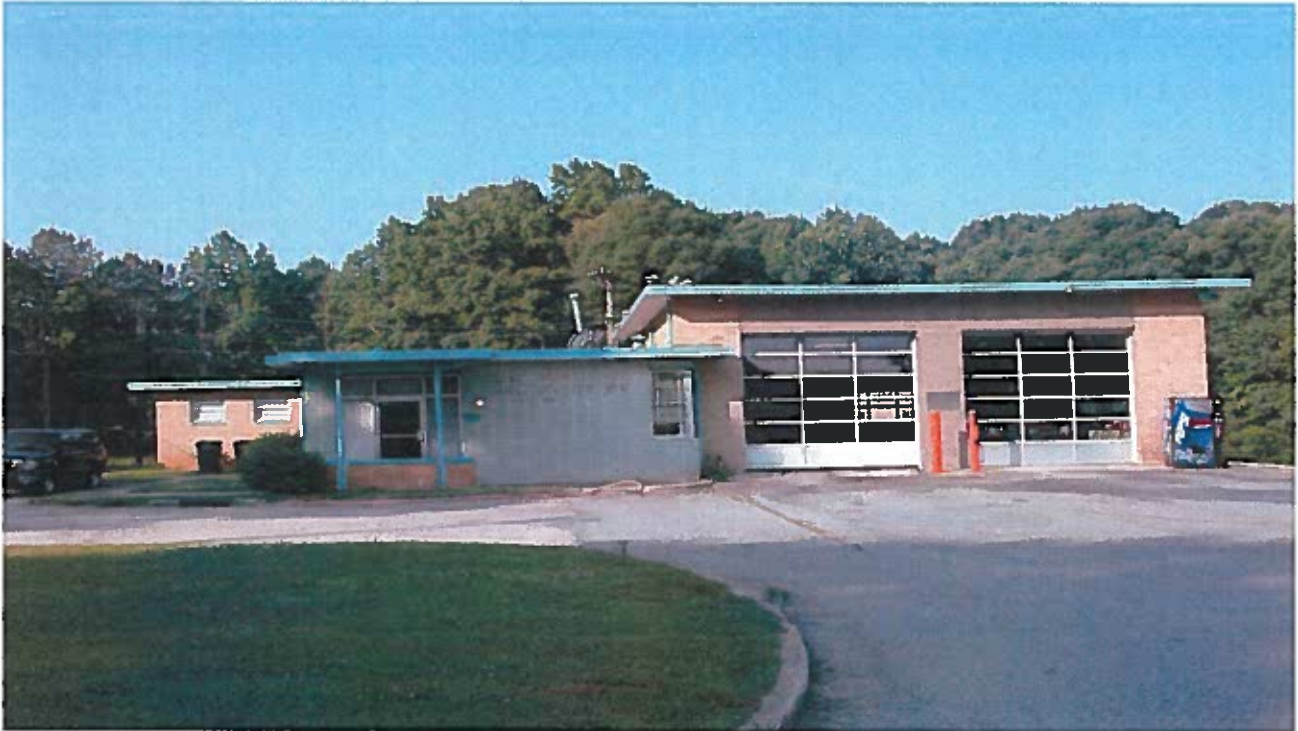


Fire Station No. 3, Located at 3800 North Commerce Drive
Built in 2006



THE CITY OF EAST POINT FIRE DEPARTMENT

Fire Station No. 4, Located at 2222 Ben Hill Road
Built in 1960



CITY OF EAST POINT FIRE DEPARTMENT VALUES

PROFESSIONALISM

As a professional Fire Department, we perform our duties to the highest standards. We are knowledgeable, committed to excellence, and remain respectful to our community, visitors, and each other.

INTEGRITY

We value and expect honesty and ethical behavior from the members of our Department. We are committed to upholding the highest ethical standards with a consistency of actions.

COMPASSION

We are compassionate to our community and peers. As a Fire Department and first responders, we often encounter members of our community during highly emotional events. We recognize that we must be supportive, caring, patient, and respectful to the community we serve.

INNOVATION

In the ever changing delivery of Fire Services, we accept the responsibility to perform our duties through strategic problem solving. We adapt to new situations and utilize creative solutions to meet challenges. We will strive to become trendsetters in the use of technology and solutions by empowering staff to become forward thinking in challenging the status quo.

THE CITY OF EAST POINT FIRE DEPARTMENT

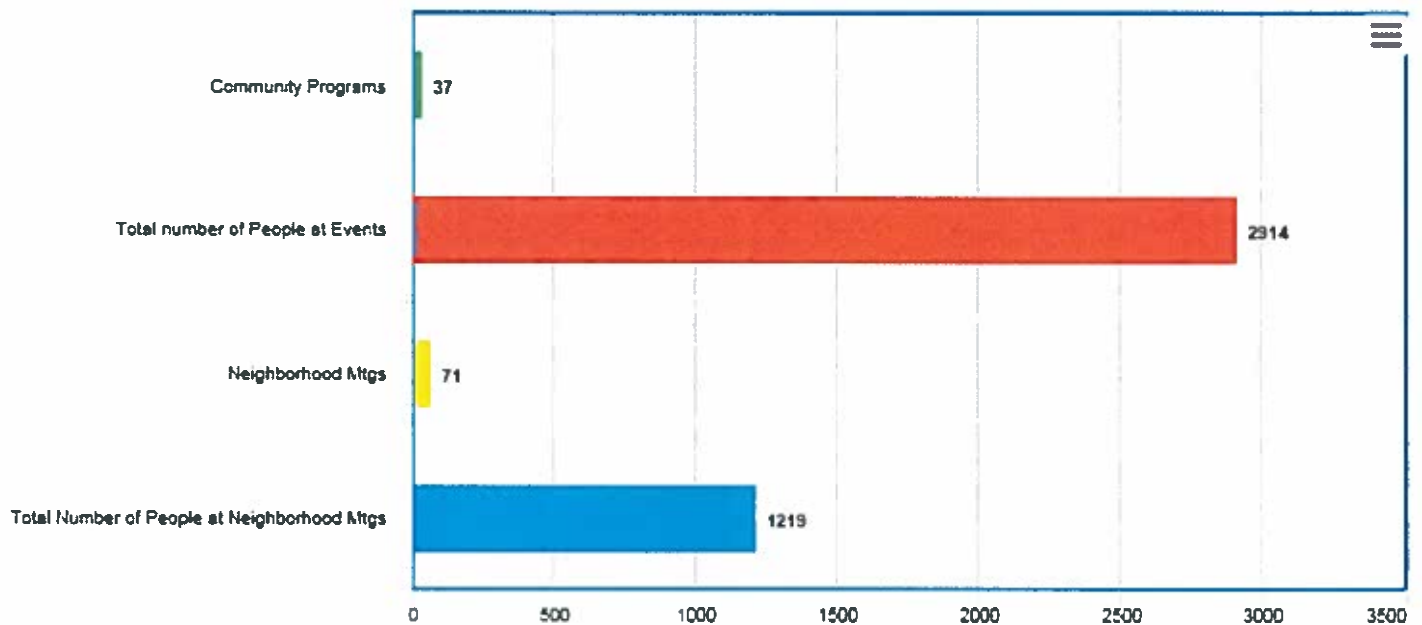
COMMUNITY/ EDUCATION PROGRAMS

Most fires and accidents in the City of East Point occur as a result of human error, and involve single-family homes. In order to prevent these disasters from occurring, it is imperative that we reach the people who live in these homes and in our neighborhoods. Community based and portable fire service delivery is one of the Fire Chief's top strategic initiatives. This year, Department members spoke at 71 Neighborhood Association meetings installed 68 Smoke Detectors, 36 Carbon Monoxide Detectors, and performed 5 home inspections. Additionally, we participated in each of our city schools during Career Day and Fire Prevention Week using the Fire Safety House as a training tool.

Our community programs are mindful of the changing demographics within our community. East Point is also classified as a **NORC** – the widely used term that is short for **naturally occurring retirement community**. In effect it means that although the community was not originally built for seniors, it is now home to a significant proportion of older residents. According to the United Hospital Fund, 3,000 adults over the age of 65 reside in East Point. We are continually reviewing our protocols and offerings to ensure we adequately support this aging population.

We will continue to ensure the community is well informed about EPFD operations, prevention, safety and emergency management and preparedness.

The City of East Point has experienced a total of 8 fire fatalities within the last six years. We will continue to implement programs to help reduce the number of fire fatalities for the City of East Point.



2016 Community Attendance at Events- East Point Fire Department

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THE CITY OF EAST POINT FIRE DEPARTMENT

COMMUNITY/ EDUCATION PROGRAMS

East Point Fire Auxiliary

This is a long standing partnership between our valued East Point residents, stakeholders, and the City of East Point Fire Department. The objective of this committee is to build public awareness and focus on projects that support Firefighter safety, public education, Fire Suppression, Emergency Medical Services, Emergency Preparedness, training and Fire Prevention. Further objectives include providing charitable services for the citizens of East Point, and serving the needs and education of our citizens, including, but not limited to, high risk groups, such as disabled populations, senior citizens and children.

Be Cool About Fire Safety

This is an annual event hosted by the East Point Fire Department each October in conjunction with the National Fire Protection Agency's (NFPA's) observance of National Fire Prevention Week. *Be Cool About Fire Safety* employs multiple teaching methods to educate area students about Fire Prevention. Over the years the Department has had more than 500 students and children from local schools and Daycares in East Point visit the Fire Department to enjoy skits, a puppet show and songs that teach the do's and don'ts of fire safety.

Child Safety Seat Installations

Parents are trained on how to correctly install child safety seats from one of our certified car seat technicians. Free child seats are offered to City of East Point residents and others to replace worn and damaged seats in addition to those found on recall lists.

Fire Safety House

This is our inflatable and mobile teaching tool that is used to educate children on visible and hidden dangers within the home, kitchen safety and home escape plans.

Neighborhood Association/School Meetings

Firefighters and Officers provide weekly presentations at over 100 Neighborhood Association Meetings and Schools annually. Topics often include upcoming events, emergency planning, fire prevention, and home safety.

Home Inspection / Fire Extinguisher /Smoke Alarm and Carbon Monoxide Detector Program

City of East Point Fire personnel conduct a free fire prevention and safety inspection of a home upon request. Free Smoke Alarms and Carbon Monoxide Detectors are installed upon request.

CPR and AED Training

CPR/AED classes are available for all residents and business residing in East Point.

Community Health Awareness Expo

Formerly known as the East Point Fire Department Health Fair, this annual event features free health screenings, information, free food, live entertainment and more.

Fire Station Tours

We love to open our doors to organizations, schools, and other groups to tour one of our three Fire Stations. It's an opportunity for the community to learn about fire safety measures from the best!

Award Ceremony

We host an annual Award Ceremony and dinner to honor East Point residents, our valued business community and Firefighters for their heroic actions over the course of a year and invaluable contributions to East Point.

THE CITY OF EAST POINT FIRE DEPARTMENT

FIRE/EMS TRAINING

The EMS/Training Division is responsible for Emergency Medical Services (EMS) and Fire Rescue Training. One of the core responsibilities of this division is to provide standards and training and to ensure that all citizens of East Point receive the highest level of professionalism and standard of care. This division is also responsible for the safety of Firefighters performing job duties in emergency situations. The Training Division coordinates and networks with other agencies bringing in the latest and most experienced instructors to assist in educating Department personnel. The Training Division ensures that Firefighters comply with all state and national standards for fire and Emergency Medical Services.

The East Point Fire Department is mandated by the Georgia Firefighters Standards and Training Council to ensure that all certified Fire Personnel complete the required 24 hours of Continuing Education Training annually to maintain Firefighter certification.

Fire Officers are responsible for being a role model, a trainer, a leader, an effective communicator, an aggressive decision maker and more. Our Officers have completed numerous hours of training as both a student and an instructor equipping them with the knowledge and skills necessary to achieve success in their respective positions. Officers play an integral part in preparing Firefighters to become Relief Drivers. A Relief Driver is a Firefighter that operates a Fire Apparatus in the absence of the Fire Apparatus Operator (FAO), and has been certified by the East Point Fire Department EMS/Training Division, having satisfactorily passed Pump Operations, Defensive Driving, a Written Examination, and a Territorial Examination. There are nineteen (19) Firefighters certified as Relief Drivers within the Department.

The Training Division currently has thirteen (13) new Fire Recruits. Recruit training includes sixteen (16) weeks of Fire Rescue Training and 24 weeks of Emergency Medical Services training to obtain State and National Certifications.

This year, Fire Personnel completed training hours in Fire Suppression Techniques, Drivers Training and Emergency Medical Services. In addition, Fire Personnel have completed customer service training, which was provided by in-house and outside instructors. Furthermore, the Department sent sixteen (16) staff members to the Georgia Public Safety Training Center to earn various certifications over time.

RECRUITMENT

The Fire Department continues to have an aggressive recruitment program. Our goal is to actively seek customer service-oriented personalities who have the physical and mental stamina to succeed in the position. Men and women go through a rigorous screening process which consists of a series of interviews, a physical and written exam followed by additional screening. The Department has seen a noted improvement in the quality of applicants and new hires as the Department has remained steadfast in recruiting the best and brightest, and due to its commitment of offering opportunities for promotion periodically over time.

THE CITY OF EAST POINT FIRE DEPARTMENT

FIRE PREVENTION /CODE ENFORCEMENT

The Fire Prevention Division oversees the Fire Prevention and Fire Investigation programs. Fire Prevention is responsible for enforcing the Fire Codes of the City of East Point and the State of Georgia, conducting annual business inspections, determining the cause and circumstances of fires and explosions, reviewing building sites, detection, and suppression plans to ensure code compliance, reviewing fire lane plans, and issuing Certificates of Occupancy to new businesses.

Fire Prevention Schedule

Monday	2PM-5PM	Plan Review Meeting (Jefferson Station)
Tuesday	9AM-3PM	Certificate of Occupancy Inspections
Wednesday	9AM-5PM	Court Days
Thursday	2PM- 5PM	Concept Review Meeting (determined by P&Z)
Friday	9AM- 5PM	Reviewing Plan for Monday's Meeting

During a typical 40 hour week, Fire Prevention staff spends a total of 28 hours with the City's Department of Planning & Community Development or Court Services.

Plan Review

The Fire Prevention Division reviews plans for all new construction, interior build outs, fire alarm systems, sprinkler systems and various other miscellaneous plans. The Fire Prevention Department reviewed a total of 596 sets of blue prints during the 2016 Fiscal Year.

Annual Business Inspections

Fire Prevention/Code Enforcement is responsible for conducting annual Life Safety and Fire Code Inspections in all commercial buildings in the City of East Point. Inspections are meant to ensure the safety of the occupants, and teach fire safety to the employees. Fire Prevention/Code Enforcement completed one thousand seven hundred and seventy two (1,772) annual business inspections and one thousand seven hundred and seventy two (1,772) Pre Fire Plans. The Fire Prevention Division has a Master List of City of East Point Businesses. The list consists of business names, addresses and the date the location was last inspected. There are currently 2,001 businesses listed in the index.

Certificate of Occupancy Inspection

Certificates of Occupancy (CO) Inspections are done when a building is newly constructed remodeled, or a change of ownership takes place. They are done in conjunction with the City Building Official to ensure that the construction complies with all the applicable Building, Life Safety and Fire Codes. If the building is under new ownership, the inspection is done to ensure that the building is still in compliance with the previous codes. There were a total of 205 Certificate of Occupancy Inspections completed this year.

Fire Investigations

Fire cause determination is an important aspect of the Fire Department since a better understanding of how fires start can assist in determining how to prevent them from occurring. Fire Prevention/Code Enforcement investigates all suspicious fires and explosions. This Division investigated nine (9) fires in 2016.

THE CITY OF EAST POINT FIRE DEPARTMENT

FIRE PREVENTION /CODE ENFORCEMENT (Continued)

Inspectors/ Investigators

The Inspector/Investigator program is designed to utilize members in the Fire Department to conduct Fire Inspections and Fire Investigations. This program allows Firefighters to assist in the completion of annual inspections and save time on the fire scene by conducting investigations of all non-arson fires. The Firefighters selected for these positions received additional training to enhance their job performance. Currently, we have five (5) Certified Fire Investigators and nine (9) Certified Fire Inspectors.

INTERNAL AFFAIRS

The Internal Affairs section is not a division that has been funded by the City, but due to the abundant need for accountability and to ensure compliance with Federal and State employment laws and regulations, the Fire Chief has assigned the Fire Marshal the authority and responsibility of functioning as the Internal Affairs Officer. The Internal Affairs Officer ensures that employees of the East Point Fire Department are held to the highest level of professionalism and that our policies, practices, and procedures comply with City, State, and EEOC requirements. This Division networks with other outside agencies to keep up to date with the latest laws. The Internal Affairs Department consists of one administrative individual.

The Internal Affairs Division has reviewed over 238 applications for employment consisting of background checks, interviewing and processing. Approximately 119 background checks have been done, approximately 20 applicants have been interviewed, and 5 new hires were processed.

The Internal Affairs Division along with other administrative staff raised the expected level of professionalism by together rewriting and adding to the Standard Operating Procedures, guidelines and work rules.



FOR MORE INFORMATION:

FIRE CHIEF
William H. Ware

Frequently Called Numbers

Emergency 9-1-1
Fire Department Administration, 404-559-6401

Fire Marshal's Office, 404-559-6409
Training and Emergency Medical Services, 404-559-6406
www.eastpointcity.org

City Buildings

Fire Department Administration, City Annex, 3121 Norman Berry Drive
Fire Station #2, 3171 Norman Berry Drive
Fire Station #3, 3800 North Commerce Drive
Fire Station #4, 222 Ben Hill Road



<https://www.facebook.com/eastpointfire/>



When Seconds Matter... Register for CodeRED Community Notifications

The City of East Point in association with the Emergency Communications Network, has established a high-speed notification system that can alert residents of immediate or pending dangers or threats. The system is CodeRED, and it is designed to accurately and reliably deliver critical information that is essential for life safety.

To register for City of East Point emergency and non-emergency notifications please use the link below. You can complete the form online, or print and submit it at Fire HQ.

<http://www.eastpointcity.org/codered/>

A SPECIAL THANK YOU TO THE EAST POINT CITY COUNCIL:

MAYOR

JANNQUELL PETERS

COUNCIL MEMBERS

Ward A

SHARON SHROPSHIRE (At Large)

ALEXANDER GOTHARD

Ward B

KAREN RENÉ (At Large)

THOMAS CALLOWAY

Ward C

NANETTE SAUCIER (At Large)

MYRON B. COOK

Ward D

DEANA HOLIDAY INGRAHAM (At Large)

STEPHANIE GORDON

CITY MANAGER

FREDERICK GARDINER

