

EXHIBIT C

Project/Contract **X**

- 1. Project Number: TSPLOST Project # EP-180
- 2. City: East Point
- 3. Description: Master Trail System

- 4. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom the City of East Point will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 4.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 4.B. Respondents should submit a GDOT Consultant Prequalification Form which details the approved area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

Prospective Providers must have, at a minimum, of five (5) years' worth of experience in providing professional engineering design services for pedestrian facilities - (sidewalks). The successful past performance or the successful current performance of similar projects for other governments and / or government entities shall be considered a plus.

All Prospective Providers must be pre-qualified by GDOT or show work experience and ability in the following area-classes:

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.13	Bicycle and Pedestrian Facility Design

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.08	Landscape Architecture
5.01	Land Surveying
5.02	Engineering Surveying
9.01	Erosion, Sediment, and Pollution Control Plan Preparation

- 5. Scope:

The City of East Point Department of Public Works is requesting quotes from qualified vendors to provide engineering services for the final design for East Point PATH #1 Model Mile – Sumner Park to Tri-Cities High School in the City of East Point

Norman Berry Drive runs through the heart of East Point connecting highly used Sumner Park, downtown East Point, and the Virginia Avenue hotel and restaurant district. This chosen model project for the East Point PATH meets several of the steering committee's goals of connecting city parks, downtown, and local schools.

This segment begins on the north side of Sumner Park at the intersection of Headland Drive and Kimmeridge Drive as a 10' wide side path, running adjacent to Headland Drive to the east. At Warren Way, the trail crosses at the signal to the north side of Norman Berry Drive, and becomes a 10' wide side path with a three to five-foot-wide landscape buffer. This segment includes a spur trail along Connally Drive and ends at Main Street, providing opportunities for future connection to the proposed cycle tracks along Main Street. This segment continues along Norman Berry to Milledge Street where it will turn north and follow Milledge Street to Jefferson Avenue, where it will end at Harris Park and Tri-Cities High School.

Please refer to the attached Master Plan & Implementation Strategy in Exhibit C-1 for design requirements.

6. Deliverables shall include

- A. Project kickoff meeting;
- B. Topographical and boundary surveys;
- C. Quality Level B utility survey;
- D. Typical Sections;
- E. Cost Estimate
- F. Summary of Quantities and Detailed Estimate;
- G. Trail Plans;
- H. Utility plans;
- I. Hydraulic Studies
- J. Erosion and Sedimentation Control Plans;
- K. Right of way plans;
 - a. Prepare Right of Way plans
 - b. Coordinate field review of right of way plans and staking
 - c. Right of Way revisions during acquisitions
 - d. Right of Way acquisition by others
- L. Project Specifications;
- M. Notices of intent and termination;
- N. Three Public Information Meetings;
- O. Three City Council Presentations including displays;
- P. Construction Assistance
 - a. Coordinate Pre-Bid Conference and respond to questions regarding plans and specifications;
 - b. Prepare bid documents for advertisement, the city of East Point will handle the actual advertisement of the project;
 - c. Prepare or assist in preparing any necessary addenda to the Invitation to Bid (ITB);
 - d. Provide answers to contractor during construction for submitted Requests for Information (RFIs);
- Q. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).

The project is funded with local funds and will not follow the GDOT Plan Development Process.

Drawings will be submitted for approval and reviewed by the City of East Point, Department of Planning and Community Development. The Land Disturbance Permit will be issued by the City of East Point. It will be the responsibility of the awarded bidder to obtain all required permits for this project.