

**EXHIBIT B**

Project/Contract **X**

- 1. Project Number: TSPLOST Project EP-177
- 2. City: East Point
- 3. Description: Washington Road Sidewalks (I-285 to Delowe Drive)
- 4. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom the City of East Point will contract. The Team is defined as the Prime Consultant and their subconsultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 4.A. The Prime Consultant or subconsultant team members must be prequalified in the Area Classes identified below in Section 4.B. Respondents should submit a GDOT Consultant Prequalification Form which details the approved area classes for the Prime Consultant and all subconsultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

Prospective Providers must have, at a minimum, of five (5) years' worth of experience in providing professional engineering design services for pedestrian facilities. The successful past performance or the successful current performance of similar projects for other governments and / or government entities shall be considered a plus.

All Prospective Providers must be pre-qualified by GDOT or show work experience and ability in the following area-classes:

- A. The **Prime Consultant** **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
3.08	Landscape Architecture
3.13	Bicycle and Pedestrian Facility Design

- B. The **Team** (either the Prime Consultant and/or one or more of their subconsultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
5.01	Land Surveying
5.02	Engineering Surveying
9.01	Erosion, Sedimentation, and Pollution Control Plan Preparation

- 5. Scope:

The City of East Point Department of Public Works is requesting quotes from qualified vendors to provide engineering services for the final design for sidewalks along Washington Road from I-285 to to Delowe Drive.

Intermittent sidewalks currently exist along the street within the project limits. The goal of this project is to design continuous sidewalks along Washington Road in the locations indicated below. The project limits are as follows:

- Southbound lane of Washington Road from Carmel Drive to Lakemont Drive, then along both sides of the street to Camp Creek Parkway
- Along Both Sides of Street from Camp Creek Parkway to Carriage.
- Southbound lane of Washington Road from Carriage Way to the point where the East Point City Limits exist on both sides of Washington Road then; along both sides of Washington Road until Delowe Drive.

Please see accompanying plans and documents in Exhibit B-1

6. Deliverables shall include:

- A. Project kickoff meeting;
- B. Topographical and boundary surveys (if needed);
- C. Typical Sections;
- D. Cost Estimate
- E. Summary of Quantities and Detailed Estimate;
- F. Roadway Plan
- G. Roadway Profiles
- H. Utility Plans
- I. Signing and Marking Plans
- J. Erosion and Sedimentation Control Plans;
- K. Right of way plans (if required);
  - a. Prepare Right of Way plans
  - b. Coordinate field review of right of way plans and staking
  - c. Right of Way revisions during acquisitions
  - d. Right of Way acquisition by others
- L. Project Specifications;
- M. Notices of intent and termination;
- N. Three Public Information Meetings;
- O. Three City Council Presentations including displays;
- P. Construction Assistance
  - a. Coordinate Pre-Bid Conference and respond to questions regarding plans and specifications;
  - b. Prepare bid documents for advertisement, the city of East Point will handle the actual advertisement of the project;
  - c. Prepare or assist in preparing any necessary addenda to the Invitation to Bid (ITB);
  - d. Provide answers to contractor during construction for submitted Requests for Information (RFIs);
- Q. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).

The project is funded with local funds and will not follow the GDOT Plan Development Process.

Drawings will be submitted for approval and reviewed by the City of East Point, Department of Planning and Community Development. The Land Disturbance Permit will be issued by the City of East Point. It will be the responsibility of the awarded bidder to obtain all required permits for this project.

