

APPLICATION FOR HVAC / MECHANICAL PERMIT

Commercial Residential
INSTALL ___ REPAIR ___ REPLACE ___

HVAC/MECHANICAL PERMIT _____

BUILDING PERMIT NO. _____

This application is **NOT** a permit until fees are received and processed.
Any work prior to permit issuance is prohibited.

Please download and complete the Code Compliance Bond for a Tradesmen or Waiver Letter

FEES ARE NON-REFUNDABLE

JOB / CONTRACTOR

ADDRESS OF JOB		LOT NO.	
CONTRACTOR'S COMPANY NAME		PROPERTY OWNER NAME	
ADDRESS	TELEPHONE NO.	ADDRESS	TELEPHONE NO.
CITY	STATE	ZIP CODE	CITY STATE ZIP CODE
BUSINESS LICENSE NO.		STATE CARD NO.	

THIS IS TO CERTIFY THAT I WILL PERSONALLY SUPERVISE THIS INSTALLATION

OWNER/CONTRACTOR SIGNATURE _____ PLEASE PRINT _____

FEE PLUS FIXTURE COST

FEES

QT	FIXTURE DESCRIPTION	FEES	COST	QT	FIXTURE DESCRIPTION	FEES	COST	QT	FIXTURE DESCRIPTION	FEES	COST
GAS PIPING (Cubic Feet)											
	0 - 200	5.00									
	201 - 275	6.00									
	276 - 345	7.00									
	346 - 550	8.00									
	551 - 1,000	10.00									
	1,001 - 1,750	15.00									
	1,751 - 5,000	20.00									
	5,001 - 7,500	25.00									
	7,501 - 10,000	30.00									
	10,001 - 22,000	35.00									
	22,001 - 45,000	45.00									
	45,001 - 60,000	55.00									
	60,101 - 100K	65.00									
	> 100K	75.00									
GREASE HOODS (SQFT)											
	10	6.00									
	15	8.00									
	20	10.00									
	25	12.00									
	45	14.00									
	80	20.00									
	100	25.00									
	>100	30.00									
MOTORS - VENTILATION FANS (HP)											
	0 - 1/4	1.00									
	1/3	2.00									
	3/4	3.00									
	1	4.00									
	1.5	7.00									
	2	9.00									
	3	14.00									
	5	19.00									
	7.5	26.00									
	10	32.00									
	15	40.00									
	20	50.00									
	25	55.00									
	30	62.00									
	40	75.00									
	50	85.00									
Total Column 1				Total Column 2				Total Column 3			
								Total Column 2			
								Total Column 1			
								Base Fee			75.00

Click on this link to obtain a copy of this form from our website:

www.eastpointcity.org, select **Planning & Community Development Department**. Acceptable Forms of

Payment: Cash/Credit Card/ATM Card/ Cashier's Check/Business Checks or Money Order -

PAYABLE TO THE CITY OF EAST POINT & MAIL TO ABOVE ADDRESS

NO PERSONAL CHECKS

TOTAL ALL FEES

CITY OF EAST POINT

STATE OF GEORGIA

TRADESMEN

Principals Address: _____

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS:

That we _____ **as Principal, and**

_____ **as Surety, Incorporated in the State of** _____ **and duly licensed to act as Surety in the State of Georgia, are held and firmly bound unto East Point, Georgia, in the just sum of TEN THOUSAND AND NO/100 (\$10,000) DOLLARS, for payment of which, well and truly to be made, we bind ourselves, our successors and assign, each and every one of them, jointly and severally, firmly by these presents.**

It is further understood and agreed that this bond is continuous and covers all construction done by the Principal, his Agents, or employees. Principal warrants that no construction has occurred prior to the enactment of this bond on work this bond covers. This bond is effective beginning on the _____ day of _____, 20_____.

The condition of the above obligation is such that:

Whereas, the above bound Principal has made application to East Point as a contractor in accordance with the rules and regulations governing contractors in East Point, Georgia; and;

It is a condition of this bond that the said Principal is to comply with all of the requirements and provisions of the building and other codes of East Point and to correct any code violations discovered during construction and for a period of one (1) year from the date of final inspection; excepting routine maintenance, abuse, modification, and normal wear and tear. A further condition of this obligation is that if the Principal fails to correct any such code violations in accordance with East Point's Code Compliance Bond Ordinance, then the surety shall remedy the default within forty-five (45) days of notification by the city to do so. It is a further condition of these obligations that the Principal and Surety shall both be subject to suit, jointly and severally, by action by East Point, if In the discretion of the Chief Building Official of East Point it has been determined that said Principal has violated the building or other codes of East Point, or any provision thereof, for the purpose of requiring the necessary expenditure of funds to correct said violations on the part of said Principal, his Agents, or employees. Said Principal is hereby bound under said bond to faithfully perform all of his duties as such Principal and Contractor in compliance with the Building Code of East Point, and all other ordinances of East Point relating to buildings and the construction thereof.

Now should the said Principal faithfully perform all and singular his duties as a contractor during the term for which he has been licensed, and upon the terms required by the codes of East Point and by this bond, then the above bond is to be void; else to be of full force and effect.

Provided, further, that regardless of the number of years this bond shall continue or be continued in force and of the number of premiums that shall be payable or paid, the Surety shall not be liable hereunder for a larger amount, in the aggregate, than the amount of this bond; and

Provided, further, that if the Surety shall so elect, this bond may be canceled by the Surety as to subsequent liability by giving thirty (30) days notice in writing to said Principal and the Chief Building Official of the Planning and Community Development Department of East Point. Subsequent liability shall mean liability for jobs that have not been permitted or begun at the time of termination.

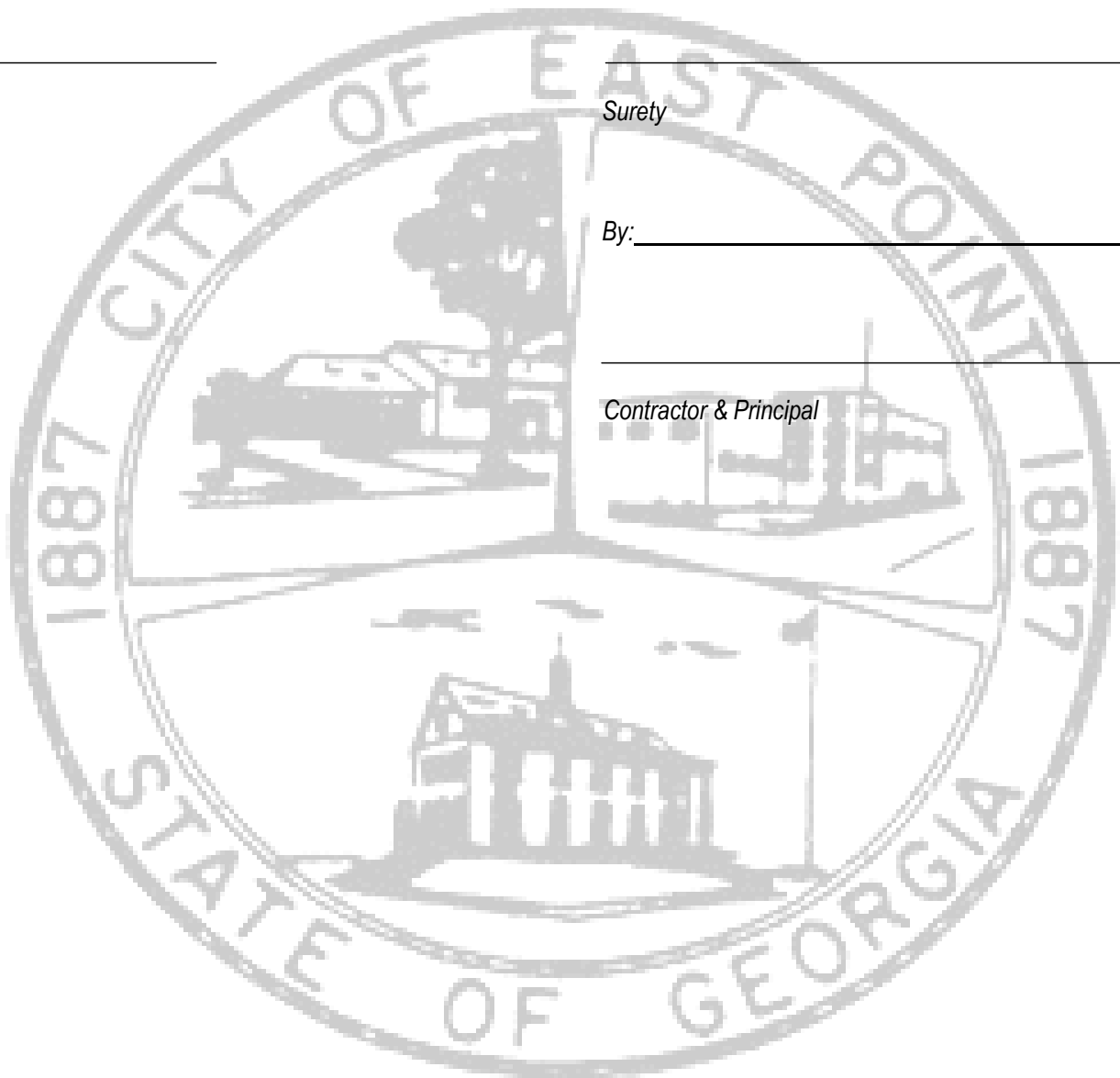
Signed, sealed and dated this _____ day of _____ 20_____

Agent

Surety

By: _____

Contractor & Principal



Code Compliance Bond Indemnification

The homeowner, individual or other entity who shall make contracts for the erection, construction or repair of buildings for which a permit is required, hereby agrees to indemnify and hold harmless the City of East Point and the general contractor, electrical contractor, plumbing contractor or HVAC contractor against any and all liability, claims, suits, losses, costs and legal fees caused by, arising out of, or resulting from any negligent act or omission of the general contractor, electrical contractor, plumbing contractor or HVAC contractor in the performance and/or failure to perform including the negligent acts or omission of any general contractor, electrical contractor, plumbing contractor or HVAC contractor or any direct or indirect employees of the general contractor, electrical contractor, plumbing contractor or HVAC contractor.

Print Name Signature

Property Location

Notary Public Commission Expires

(SEAL)

Code Compliance Bond

Waiver Letter

Date

Department of Planning & Community Development
1526 East Forrest Avenue – Suite 100
East Point, Georgia 30344

Dear Sir:

My name is _____ and I am
(Property Owner's Name)

writing to waive the requirement that _____
(Company Name)

obtain a Code Compliance Bond for the purpose of permitting, to perform work on my property located at

(Address)

Please see contact information below.

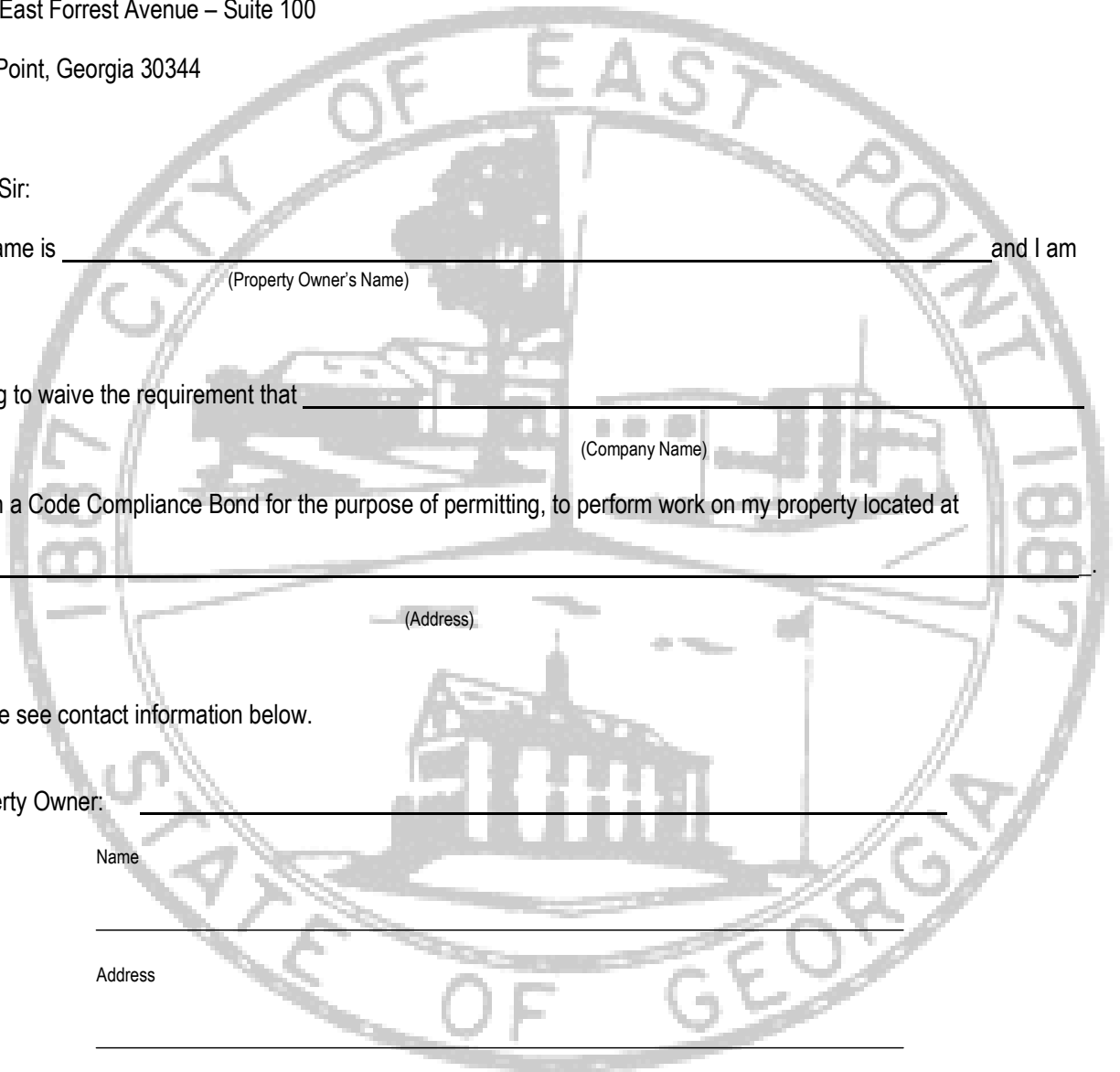
Property Owner: _____
Name

Address

City, State, Zip Code

Phone Number

Alternate Phone Number



Contractor: _____

Company Name

Owner Name

Address

City, State, Zip Code

Phone Number

Alternate Phone Number

Scope of Work: _____

Estimated Cost: \$ _____

Print Name

(property owner)

Signature (property owner)

Date

Notary Public

Commission Expires

(SEAL)