



# Department of Planning & Community Development

@ Jefferson Station

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## FEE SCHEDULE

All Fees are due at time of application and are NON RE-FUNDABLE.  
Permits are also NON-TRANSFERABLE.

### Applications

Annexation		\$300		
Planning Commission		\$175		
	Acreage	Residential	Commercial & All Other	Industrial
Rezoning	Less than 10 acres	\$650	\$875	\$1,100
	10 + acres	\$1,050	\$1,300	\$1,500
Zoning Modifications		\$350	\$450	\$550
Special Use Permit	\$300			
Variance (each concurrent variance \$100)		\$450	\$550	\$650
Administrative & Secondary		\$300	\$400	\$500
Zoning Verification Letter	\$50	Amended to reflect the State Charges for Open Record Requests Adopted October 17, 2011		
Alcohol Certification Letter	\$50			
CZIM Address List	\$25			
Map Request				
A-Size (8 ½ x11)	\$5			
B-Size (11x17)	\$10			
C-Size (17x22)	\$15			
D-Size (22x34)	\$20			
E-Size (36x44)	\$25			
CD's	\$3			

### Administrative Fee: \$45

An administrative fee will be charged for permits that require plan submittals, certificates of occupancy, inspection sheets, and for installation lists when not attached to combination building permits.

### Review Fees

Concept Plan Single Family Other	\$350	\$5 per acre	Whichever is greater
		5 per lot	
		5 per unit for town homes and apartments	
Preliminary Plat	450	More than 3 lots Plus \$5 per lot	
Minor	250	Maximum 3 lots	
Final Plat	350	Plus \$5 per lot	
Expedited Services	Double the regular fee	Building Plan Review – 7 business days	
		Mini Review – 2 business days	

## Land Development Permit Fees

Land Development Commercial and all other Single Family	\$350	\$20 per acre	Additional review fee of \$200 assessed for the second and subsequent re-submittal of plans
		20 per lot	
Based on Valuation of Job	Fee	Requirements	
\$1 to \$5,000	\$300	Plus valuation cost	
\$5,001 to \$20,000	300	For the first \$5,000 and \$150 for each additional \$1,000, or fraction thereof	
\$20,001 to \$100,000	2,550	For the first \$20,001 and \$100 for each additional \$1,000, or fraction thereof	
\$100,001 to \$250,000	10,550	For the first \$100,001 and \$50 for each additional \$1,000 or fraction thereof	
\$250,001 to \$500,000	18,050	For the first \$250,001 and \$25 for each additional \$1,000, or fraction thereof	
\$500,001 to \$1,000,000	24,300	For the first \$500,001 and \$15 for each additional \$1,000 or fraction thereof	
\$1,000,001 and up	31,800	For the first \$1,000,001 and \$10 for each additional \$1,000, or fraction thereof	

## Land Development Valuation Calculation

(Items to be calculated on cover sheet of submittal)

Inspection		
Road Vertical & Section	\$16	Per ln. ft
Curb and Gutter	6.50	Per ln. ft
Base and Paving	25	Per sq. ft
Commercial Driveway	0.75	Per sq ft
Storm Drainage	20	Per ln. ft
Wastewater	22	Per ln. ft
Water Main	16	Per ln. ft
Sidewalk	2	Per sq. ft
City Ordinance Compliance		
Residential	\$200	Per lot
Other	700	Per acre
NPDES	80	Per disturbed acre
Permit Fees		
Street Name Markers/Intersection	\$75	Per intersection
Traffic Signs/Intersection	65	Per intersection
Land Disturbance Permit	\$125	

## Building Permit Fees

Building Permit & Rehab Permit Commercial and all other Single Family	\$75	Plus valuation of job
Based on Valuation of Job	Fee	Requirements
\$1 to \$500	\$0	
\$501 to \$2,000	37.50	For the first \$500 plus \$3.50 for each additional \$100, to and including \$2,000
\$2,001 to \$25,000	111.25	For the first \$2,000 plus \$14 for each additional \$1,000, to and including \$25,000
\$25,001 to \$50,000	391.75	For the first \$25,000 plus \$10.10 for each additional \$1,000, to and including \$50,000
\$50,001 to \$100,000	643.75	For the first \$50,000 plus \$7 for each additional \$1,000, to and including \$100,000
\$100,001 to \$500,000	993.75	For the first \$100,000 plus \$5.60 for each additional \$1,000, to and including \$500,000
\$500,001 to \$1,000,000	3,233.75	For the first \$500,000 plus \$4.75 for each additional \$1,000 to and including \$1,000,000
\$1,000,000.01 and up	5,608.75	For the first \$1,000,000 plus \$3.65 for each additional \$1,000
Building Plan Review Single-Family Commercial and all other	½ of the Building Permit Fee	
Plan Review re-submittal fee	Plan Review Cost	3 <sup>rd</sup> and subsequent re-submittals
<b>Re-Inspection Fees</b>		
Commercial		All fees allow for a rough inspection and a final inspection. If additional trips are required to inspect inferior work, an additional fee must be paid in advance
1 <sup>st</sup>	\$90	
2 <sup>nd</sup>	110	
3 <sup>rd</sup>	130	
Residential		
1 <sup>st</sup>	\$70	
2 <sup>nd</sup>	90	
3 <sup>rd</sup>	110	
Gas Release Inspection Fee	\$60	Subsequent inspections additional \$25/each
Power Release Inspection Fee	\$60	Subsequent inspections additional \$25/each

PERMIT FEES		
Cell Tower Antenna co-location (per antenna)	Based on valuation of job	
	400	
Demolition Accessory Building Commercial and all other Single Family Homes	85	Plus \$5 per acre
	550	
	300	
Fence	70	Plus \$3 per \$1,000 of the estimated cost
Administrative Permit Film Production	300.00	Film Fee
	600.00	Expedited film fee for review less than 14-days
	300.00	Use of City owned land, and city property used for vehicle and equipment parking in the public right-of-way
	35.00	Off-Duty police officer (minimum 3 hours)
	35.00	EMT (minimum 3 hours)
	400.00	Engine
	900.00	Engine and Ladder
Temporary Storage Unit/PODS Residential Non-Residential	50	Residential allows 3 permits per year – 30 days each
	100	Non Residential 1 permit per year – 180 days
Moving House	1,000	In or out of the City or through the City must contact the Police Department
Administrative Permit Roadside/Produce Vending Fee	100	Plus Administrative Fee
	50	If vendor does not have an applicable business license
Administrative Permit for Outdoor Events/ Festivals/Vending Class A Class B Class C Class D Class E		Plus Administrative Fee
	500	Participation of 20,000 or greater
	325	Participation of 10,000 to 19,999
	200	Participation of 2,000 to 9,999
	150	Participation of 250 to 1,999
	125	Participation of Less than 250
Signs & Billboards		
Dynamic Digital Billboard	1500	
Traditional Billboard	2000	
Signs/Banners	75	Plus valuation of job
Billboard Renewal	100	Annual Renewal
Sign Renewal	25	Annual Renewal per sign and business
Tree Bank	250	Each tree density unit removed; if specimen tree is removed without a permit \$1000 @ each tree density unit removed.
		Tree Protection Plan submittal with survey and scope of work is required for over ten (10) trees excluding single family lots.
Tree Removal	75	Removal of 6 or more <u>Specimen</u> trees requires base fee plus \$20 per tree removed. A permit is issued.
	60	Removal of 5 or more <u>Non-specimen</u> trees requires a plan review by Public Works. After review work may commence. No permit issued.
Residential Energy Audit	\$275	For building up to 2,000sf + \$50 per each additional 1,000sf (includes equipment, labor, time & report)
Small Commercial Energy Audit	\$700	For building up to 4,000sf + 150 per each additional 1,000sf

## BUSINESS LICENSES

Administrative Fee	\$75	
Flat Tax		+ Gross Receipts based on Class (per \$1000 over \$10,000)
Class 1		+ \$0.97
Class 2		+ \$1.03
Class 3	\$50	+ \$1.08
Class 4		+ \$1.15
Class 5		+ \$1.30
Class 6		+ \$1.68
Employee		Fee based on Number of Employees
1	\$30	
2	60	
3 – 9	60	+ \$15.00/employee over 2
10-99	165	+ \$12.60/employee over 9
100 – 499	1299	+ \$10.40/employee over 99
500 or more	5459	+ \$7.40/employee over 499
Professional Tax		
Administrative Fee	\$75	+ Gross receipts + Employee fee or
Practitioner	\$400	+ Administrative Fee + Employee fee Election made by January 1
Renewal Date March 31		Please see applicable Regulatory Fees Sec. 5-2016

## CERTIFICATE OF OCCUPANCY

Commercial and all other / Single Family	\$70	Plus administrative fee
Re-Inspection	90	1 <sup>st</sup> Re-inspection
Commercial and all other	110	2 <sup>nd</sup> Re-inspection
Re-Inspection	70	1 <sup>st</sup> Re-inspection
Single Family	90	2 <sup>nd</sup> Re-inspection
Certificate of Occupancy fees will be assessed per unit for multi-family and townhome dwellings.		
Certificate of Completion	70	Plus administrative fee Certificate of Completion applies to renovation projects. Certificate of Completion fees will be assessed per unit for multi-family and townhome dwellings.

## ADDITIONAL FEES (No Administrative Fee Required)

Reissue of Business License Certificate of Completion Certificate of Occupancy Permit Card	40	Does not require administrative fee	
Garage/Yard Sale		Two permits allowed per year. Does not require administrative fee	
1 <sup>st</sup>	5		
2 <sup>nd</sup>	10		
Interior Demolition Permit	75		
Roofing		If plans are required, an administrative fee and a plan review fee <u>will</u> be assessed.	
Residential	75		
Commercial and all other		Plus valuation of Job	

## Penalties

Where work has been started prior to obtaining a permit, the fine will be assessed at the time the permit is issued. Payment of fines shall not relieve anyone from fully complying with the requirements of the Standard Codes nor from any other penalties.

- \* Townhome building permit values are assessed per unit.
- \* Multi-Family Apartments and free standing building permit values are assessed per building. ***Applies to new construction***
- \* Multi-family Apartments and free standing building permit values are assessed per cost of project plus \$75.00 per unit. ***Applies to renovations***
- \* Trade permit fees are assessed per unit
- \*\* New Fees

## Fixture Costs

The Following Inspection Fees Shall Be Paid to the City Before A Permit Is Issued On Any Work Performed:

<b>Electrical Permit</b>		
Commercial, Residential and all other Electrical Plumbing Mechanical	\$75	Plus Fixture Cost below
<b>Appliances - Residential</b>		
Clothes Dryer		4.50
Dishwasher		2.50
Disposal Unit		2.50
Furnace (Gas/Oil)		1.50
Water Heater		7.50
Meter Loops		
Temporary Service Pole		Base Permit Fee
30 Amps		1.50
60 Amps		2.00
100 Amps		2.50
150 Amps		3.00
200 Amps		3.50
400 Amps		5.50
401 - 600 Amps		6.00
>601 Amps and over/ea		0.05
Sub Feeders Per amps		0.03
<b>Flood and Area Lighting</b>		
100 to 300 Watts		0.60
400 to 1000 Watts		0.80
1001 and Over		1.00
<b>Outlets &amp; Switches</b>		
Commercial and all other		0.35
Residential		0.25
<b>Ranges - Residential</b>		
Combination Unit		5.00
Oven Unit		3.00
Surface Unit		3.00
<b>Transformers, Heaters, Furnaces &amp; Appliances</b>		
Less than 1.0 KW		1.50
1.0 TO 3.5 KW		2.50
4.0 TO 10 KW		4.50
10.5 TO 25 KW		5.50
Over 25 KW		5.50
25 KW & over/per KW		0.10
Commercial and all other Fixtures		0.50
Drop Cords		0.30
Florescent Fixtures		0.35
Residential Fixtures		0.30
Showcase Fixtures		0.30
Vent Hood		1.50
<b>Motors</b>		
Less than 1		1.50
1 HP – 5 HP		2.50
5.5 HP – 10 HP		3.50
10.5 HP – 20 HP		5.50
20.5 HP – 50 HP		10.00
50 HP and over plus .05 per HP over 50		10.50
Motion Picture w/o Wire		3.00
Motion Picture w/Wire		5.00

## Fixture Costs (cont'd)

<b>Low Voltage Circuits</b>	
Alarm	5.00
CATV Jacks	3.00
Door Bell/Phone	3.00
Intercom	5.00
Security	3.00
<b>Other</b>	
Ballasts	1.50
Gas Disposable Pump	3.00
Hot Tubs/Jacuzzi/Spas	10.00
Mobile Homes	25.00
Sewer Injection Pump	5.00
Sub Feeds per Amp	0.03
Swimming Pools	25.00
Transformer Discharge System	1.50
X-Ray Machine	15.00

<b>HVAC Permit</b>	
Commercial, Residential and all other Electrical Plumbing Mechanical	\$75 Plus Fixture Cost below

<b>Heating System</b>	
HVAC up 79K	6.00
HVAC 80K-101K BTU	8.00
HVAC 102K-126K BTU	10.00
HVAC 127K-154K BTU	11.00
HVAC 155K-185K BTU	12.00
HVAC 186K-218K BTU	14.00
HVAC 219K-255K BTU	16.00
HVAC 256K-295K BTU	17.00
HVAC 296K-385K BTU	19.00
HVAC 386K-485K BTU	22.00
HVAC 486K-600K BTU	26.00
HVAC 601K-725K BTU	29.00
HVAC 726K-860K BTU	35.00
HVAC 861K-1,270K BTU	40.00
HVAC 1,271K-1,750K BTU	48.00
HVAC 1,751K-2,610K BTU	55.00
HVAC 2,611K-2,980K BTU	65.00
HVAC 2,981K-3,700K BTU	68.00
HVAC 3.701K-7,999,999 BTU	75.00
HVAC 8,000,000-11,999,999 BTU	85.00
HVAC 12,000,000-15,999,999 BTU	95.00
<b>Cooling System</b>	
2 Tons	5.00
3 Tons	8.00
4 Tons	12.00
5 Tons	16.00
6 Tons	19.00
7.5 Tons	25.00
8 Tons	27.00
10 Tons	30.00
15 Tons	40.00
20 Tons	50.00
25 Tons	58.00
30 Tons	63.00
40 Tons	78.00
50 Tons	90.00
100 Tons	138.00

### Fixture Costs (cont'd)

Duct Alterations	
Gas Piping	
0-200 CBFT	5.00
201-275 CBFT	6.00
276-345 CBFT	7.00
346 - 550 CBFT	8.00
551-1,000 CBFT	10.00
1,001-1,750 CBFT	15.00
1,751-10,000 CBFT	30.00
10,001-22,000 CBFT	35.00
22,001-45,000 CBFT	45.00
45,001-60,000 CBFT	55.00
60,001-100K CBFT	65.00
Over 100K CBFT	75.00
Ventilating Fans	
0 to ¼ HP	1.00
1/3 HP	2.00
¾ HP	3.00
1 HP	4.00
1 ½ HP	7.00
2 HP	9.00
3 HP	14.00
5 HP	19.00
7 1/5 HP	26.00
10 HP	32.00
15 HP	40.00
20 HP	50.00
25 HP	55.00
30 HP	62.00
40 HP	75.00
50 HP	85.00
60 HP	95.00
75 & OVER HP	110.00
Vent-a-Hood – Commercial	
Furnace	25.00
Grease Hoods	
Up to 10 SQ FT	6.00
Up to 15 SQ FT	8.00
Up to 20 SQ FT	10.00
Up to 25 SQ FT	12.00
Up to 45 SQ FT	14.00
Up to 80 SQ FT	20.00
Up to 100 SQ FT	25.00
Over 100 SQ FT	30.00



## Fixture Costs (cont'd)

<b>Plumbing Permit</b>	
Commercial, Residential and all other Electrical Plumbing Mechanical	75   Plus Fixture Cost below
Disposals	
Commercial and all other	5.00
Residential	2.50
<b>Drains</b>	
Autopsy Table	2.50
Floor Hub	2.50
Roof	2.50
Surface	2.50
<b>Sinks</b>	
Basin	2.50
Kitchen Sink	2.50
Mop	2.50
Service	2.50
<b>Sprinklers</b>	
Fire	25.00
Irrigation	25.00
<b>Tubs</b>	
Bath	2.50
Garden Tub	2.50
<b>Backflow Preventer</b>	
Commercial	25.00
Residential	3.00
Pressure Reducing	2.50
<b>Other</b>	
Bidet	2.50
Boiler	20.00
Dishwasher	2.50
Drinking Fountain	2.50
Medical Gas Piping (per drop)	2.50
Safe Waste System	7.50
Sewer Main (per ft)	0.10
Sewer Ejectors	2.50
Shower	2.50
Sillcock	2.50
Sump Pump	2.50
Thermal Expansion Device	2.50
Toilet	2.50
Urinals	2.50
Washing Machine	2.50
Water Service (per ft)	0.10
Water Closet	2.50
Water Heater	20.00