



Department of Planning & Community Development

@ Jefferson Station

1526 E. Forrest Avenue Suite 100 East Point, GA 30344

404.270.7025 (Phone)

404.305.8220 (Fax)

inspection@eastpointcity.org (Email)

INSPECTION REQUEST

Please type or print—Fill in all spaces completely

Date	Permit No.	Address/Lot No./Suite No.	Inspection Request Number (see other side)	Inspection Type	Company Name/Contact Number

Comments/special instructions:

For power releases:

Please circle below:

- Single Family Residence
- Duplex
- Triplex
- Multi-Family
- Commercial

PERMIT HOLDERS MUST FAX OR EMAIL A COMPLETED INSPECTION REQUEST FORM TO THE INSPECTIONS OFFICE TO RECEIVE AN INSPECTION

- ALL REQUESTS RECEIVED BEFORE 3:00 PM WILL BE INSPECTED THE NEXT BUSINESS DAY
- ALL REQUESTS RECEIVED AFTER 3:00 PM WILL BE INSPECTED THE SECOND Business DAY
- **QUESTIONS REGARDING INSPECTIONS or TO SCHEDULE A ROOF INSPECTION PLEASE**

CALL THE FOLLOWING PHONE NUMBER BETWEEN THE HOURS OF 7:00 a.m. to 8:30 a.m. at 404.270.7025.

ALL PERMITS, PLANS & INSPECTION CARD MUST BE ONSITE OR NO INSPECTION WILL BE MADE.

Contact Fire Marshal between hours of 8:30 to 9:30 at 404.559.6412

404. 305.8220

INSPECTION REQUEST CODES

BUILDING

Code	Description
100	Building Footing
105	Interior Footing
110	Foundation Wall
115	Retaining Wall
120	Monolithic Slab
**125	Others Not Listed (Specify)
130	Deck Footing
135	Deck Framing
140	Pool Steel Matt Bond
145	Lath and Stucco
150	Parking Lot Inspection
170	Insulation Inspection
175	Building Ceiling Cover
180	Building Rough / Framing
190	Building Final

PLUMBING

Code	Description
300	Slab
305	Sewer
315	Water Service
320	Water Heater
**325	Others Not Listed (Specify)
330	Back Flow Preventer
335	Lawn Sprinkler
340	Medical Gas
345	Fire Sprinkler
375	Plumbing Ceiling
380	Plumbing Rough
390	Plumbing Final

ELECTRICAL

Code	Description
210	Temporary Pole
*215	Temporary Power
220	Swimming Pool Bonding
**225	Others Not Listed (Specify)
230	Electrical Wall
235	Electrical Ceiling
280	Electrical Rough
290	Electrical Final

Requires a Request for Temporary Electrical Service

*Explain in the designated space under "Comments/Special

**Instructions" what is to be inspected for others not listed.

MECHANICAL

Code	Description
405	Gas Line
**420	Others Not Listed (Specify)
425	Mechanical Ceiling
480	Mechanical Rough
490	Mechanical Final

FIRE

Code	Description
**525	Others Not Listed (Specify)
530	80 % Wall
535	Ceiling Rough
540	Sprinkler Final
590	Alarm Final