



# Department of Planning & Community Development

1526 E. Forrest Avenue Suite 100 East Point, GA 30344  
404.270.7029 (Phone) 404.765.2784 (Fax) www.eastpointcity.org

## REQUEST FOR VERIFICATION / CERTIFICATION

Zoning Verification

Alcohol Certification

I, \_\_\_\_\_, hereby request zoning verification / alcohol certification for the following location(s):

- 1. Address \_\_\_\_\_ Parcel ID \_\_\_\_\_
- 2. Address \_\_\_\_\_ Parcel ID \_\_\_\_\_
- 3. Address \_\_\_\_\_ Parcel ID \_\_\_\_\_
- 4. Address \_\_\_\_\_ Parcel ID \_\_\_\_\_
- 5. Address \_\_\_\_\_ Parcel ID \_\_\_\_\_

*\*If you do not have an address or parcel ID number, please attach a boundary survey or plat plan.*

**Provide a brief explanation of the proposed use of the properties or the intent of the request:**

\_\_\_\_\_  
\_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Requests for verification/certification for Zoning Classification are normally completed within **five (5) business days**; however, some requests will require extensive research and may not be done within this time frame.

**NOTE: THERE IS A \$50.00 FEE ASSOCIATED WITH EACH ADDRESS AND OR PARCEL.**

**FEES MUST PAID BY BUSINESS CHECK, CASH, CERTIFIED FUNDS OR CREDIT CARD**

Mail with fee to: Department of Planning and Community Development  
c/o Planning Division  
1526 E. Forrest Avenue, Suite 100  
East Point, GA 30344  
404-270-7029