

CITY OF EAST POINT

**DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT**

February 16, 2017 7:00 P.M.  
Official Meeting Minutes

City Annex  
3121 Norman Berry Drive  
East Point, Georgia 30344

Board Members:

Commissioner Shean **ATKINS, Chair**

Commissioner Linda **SHELDON, Vice Chair**

Commissioner Joel **TUCKER, Provisional Chair**

Commissioner Laura **BORDERS**

Commissioner Gregory **FANN**

Commissioner Patricia **LOVETT**

Commissioner William **MILLER**

Commissioner LaJeanna **MCKNIGHT**

Commissioner Willard **MAXWELL**

Also Present:

Ms. Angela **BLATCH**  
Associate Planner

Willis **HATCHER**  
City Engineer - Absent

Linda **DUNLAVY**  
City Attorney

**Videographer**  
Eric **Hammond**

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**Appearances**

None

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**I. CALL TO ORDER:**

COMMISSIONER ATKINS: Good evening ladies and gentlemen. I'm Shean Atkins, Chair of the East Point Planning & Zoning Commission and at this time, I'd like to call to order our February regularly scheduled meeting. Staff, would you please sound Roll Call to establish a quorum.

**II. ROLL CALL:**

MS. BLATCH: Commissioner Lovett.

COMMISSIONER LOVETT: Here.

MS. BLATCH: Commissioner Borders.

COMMISSIONER BORDERS: Here.

MS. BLATCH: Commissioner Miller.

COMMISSIONER MILLER: Here.

MS. BLATCH: Commissioner Fann.

COMMISSIONER FANN: Here.

MS. BLATCH: Commissioner Atkins.

COMMISSIONER ATKINS: Present.

MS. BLATCH: Commissioner Tucker.

COMMISSIONER TUCKER: Here.

MS. BLATCH: Commissioner Sheldon.

COMMISSIONER SHELDON: Here.

MS. BLATCH: Commissioner McKnight.

COMMISSIONER MCKNIGHT: Here.

MS. BLATCH: Commissioner Maxwell.

COMMISSIONER MAXWELL: Here.

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MS. BLATCH: Mr. Chair, you have a quorum.

COMMISSIONER ATKINS: All right, thank you. If you would please stand and join me in the Pledge of Allegiance.

**III. MOMENT OF SILENCE:**

**IV. PLEDGE OF ALLEGIANCE:**

COMMISSIONER ATKINS: Commissioners, at this time, I'll entertain a motion to approve our agenda as printed.

**V. MOTION TO ADOPT THE AGENDA:**

COMMISSIONER FANN: So moved, Mr. Chair.

COMMISSIONER ATKINS: Is there is second?

COMMISSIONER LOVETT: Second.

COMMISSIONER ATKINS: It's been moved by Commissioner Fann, seconded by Commissioner Lovett that we adopt the agenda as printed. All in favor sound aye.

COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, the ayes have it. The agenda is approved as printed. Commissioners, at this time, I'll entertain a motion to approve our December meeting minutes.

**VI. APPROVAL OF MEETING MINUTES:**

COMMISSIONER TUCKER: So moved.

COMMISSIONER ATKINS: Is there a second?

COMMISSIONER MAXWELL: I second the motion.

COMMISSIONER ATKINS: It's been moved by Commissioner

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Tucker, seconded by Commissioner Maxwell that we approve our December meeting minutes. All in favor sound aye.

COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, the ayes have it.

Our December 2016 meeting minutes are approved. Commissioners, the only business this evening is the Election of Officers. As per the Bylaws, the East Point Planning & Zoning Commission must be elect its officers during the month of February. Commissioners, at this time, I'll entertain a motion to open the the floor for nominations.

**VII. ELECTION OF OFFICERS:**

COMMISSIONER FANN: I nominate Shean Atkins.

COMMISSIONER ATKINS: Commissioners, at this time, I'll entertain a motion. Is there a second?

COMMISSIONER SHELDON: Second.

COMMISSIONER ATKINS: It's been moved by Commissioner Tucker, seconded by Commissioner Sheldon that we open the floor for nominations. All in favor sound aye.

COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, the ayes have it.

The nominations are open.

COMMISSIONER FANN: I nominate Shean Atkins for Chair.

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COMMISSIONER ATKINS: Commissioners, the first office that we will accept nominations for is that of the Provisional Chair. Are there any candidates.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Are there any nominations?

COMMISSIONER TUCKER: I nominate Commissioner Sheldon.

COMMISSIONER ATKINS: Okay. Commissioner Tucker nominates Commissioner Sheldon.

COMMISSIONER FANN: Second.

COMMISSIONER ATKINS: Okay. And that has been seconded by Commissioner Fann. Commissioner Sheldon, do you accept the nomination?

COMMISSIONER SHELDON: Yes.

COMMISSIONER ATKINS: Okay. Commissioner Sheldon has been nominated for the office of Provisional Chair. Is there a motion to accept the nomination?

COMMISSIONER MILLER: Motion to accept.

COMMISSIONER ATKINS: Is there a second?

COMMISSIONER MAXWELL: Second.

COMMISSIONER ATKINS: It's been moved to accept Commissioner Sheldon as the Provisional Chair by Commissioner Miller and seconded by Commissioner Maxwell. All in favor sound aye.

COMMISSIONERS: Aye.

1 COMMISSIONER ATKINS: All opposed sound nay.  
2 COMMISSIONERS: (No response.)  
3 COMMISSIONER ATKINS: Hearing none, the ayes have it.  
4 Commissioner Sheldon, you are the Provisional Chair for 2017.  
5 COMMISSIONER ATKINS: Commissioners, at this time, I will  
6 accept nominations for the office of Vice Chair. Are there any  
7 nominations?  
8 COMMISSIONER TUCKER: Mr. Chair.  
9 COMMISSIONER ATKINS: Yes, Commissioner Tucker.  
10 COMMISSIONER TUCKER: I would nominate Commissioner  
11 Miller.  
12 COMMISSIONER ATKINS: Commissioner Miller, would you  
13 accept the nomination?  
14 COMMISSIONER MILLER: I would.  
15 COMMISSIONER ATKINS: Okay. Is there a second?  
16 COMMISSIONER FANN: Second.  
17 COMMISSIONER ATKINS: Okay. Commissioner Miller has --  
18 are there any other nominations?  
19 COMMISSIONER ATKINS: Hearing none, Commissioner  
20 Miller has been nominated by Commissioner Tucker and seconded by  
21 the entire Commission for the position of Vice Chair. Is there a  
22 motion to approve Commissioner Miller's acceptance?  
23 COMMISSIONER FANN: Motion to approve.  
24 COMMISSIONER ATKINS: Okay. Is there a second?  
25 COMMISSIONER LOVETT: Second.



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COMMISSIONER ATKINS: Okay. It's been moved by Commissioner Fann, seconded by Commissioner Lovett that we accept Commissioner Miller as our Vice Chair for 2017. All in favor sound aye.

COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, the ayes have it. Commissioner Miller, congratulations. You're the Vice Chair for 2017. Commissioners, at this time, I'll entertain nominations for the position of Chair.

COMMISSIONER FANN: Motion to accept Shean Atkins as Chair and President.

COMMISSIONER ATKINS: Okay. Commissioner Atkins, do you accept the nomination for Chair President of the East Point Planning & Zoning Commission for the year 2017 in

COMMISSIONER ATKINS: I do, okay. Is there a second?

COMMISSIONER MAXWELL: I second.

COMMISSIONER ATKINS: Okay. It's been moved or it's been nominated and seconded that Shean Atkins be the Chair for 2017. He accepts. Commissioners, at this the time, I'll entertain a motion.

COMMISSIONER MILLER: Motion to accept and approve.

COMMISSIONER ATKINS: Is there a second?

COMMISSIONER LOVETT: Second.

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COMMISSIONER ATKINS: It's been moved by Commissioner Miller that we approve the nomination. It's been seconded by Commissioner Lovett. All if favor sound aye.

COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, the ayes have it. Shean Atkins is the Chair President of 2017 of East Point Planning & Zoning Commission. Okay. Are there any announcements?

**VIII. ANNOUNCEMENTS:**

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Staff, no announcements?

MS. BLATCH: No.

COMMISSIONER ATKINS: Commissioners, you have any announcements?

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: Hearing none, at this time, I'll entertain a motion to adjourn.

**IX. ADJOURNMENT:**

COMMISSIONER FANN: Motion to adjourn.

COMMISSIONER ATKINS: Is there a second?

COMMISSIONER BORDERS: Second.

COMMISSIONER ATKINS: It's been moved by Commissioner Fann, seconded by Commissioner Borders that we adjourn. All in favor sound aye.

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COMMISSIONERS: Aye.

COMMISSIONER ATKINS: All opposed sound nay.

COMMISSIONERS: (No response.)

COMMISSIONER ATKINS: The the ayes have it. This meeting is now adjourned. Thank you.

(Whereupon this concludes the regularly scheduled City of East Point Planning and Community Development meeting for February 16th, 2017.)

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Attest:

I hereby attest that the foregoing transcript was reported, as stated in the caption, and the questions and answers thereto were reduced to the written page under my direction; that the foregoing pages 1 through 12 represent a true and correct transcript; that I am not in any way financially interested in the result of said case.

I am here as an independent contractor for the City of East Point, Department of Planning and Community Development.

I was contacted by the offices of East Point, Department of Planning & Community Development to provide stenography services to take down the meeting minutes.

The foregoing meeting for the City of East Point, Department of Planning and Community Development , on February 16, 2017 at seven o'clock P.M., were taken down by me and transcribed by me on this 1st day of March, 2017.